

Notice of Public Meeting
 Thursday, November 18, 2021
 1:00 p.m.

**SUSTAINABILITY
 COMMITTEE**

Door County Government Center
 Chambers Room (C102) - 1st Floor
 421 Nebraska Street, Sturgeon Bay, WI

AGENDA

1. **Call Meeting to Order**
2. **Establish a Quorum**
3. **Adopt Agenda / Properly Noticed**
4. **Approve Minutes** of the September 14, 2021 Meeting
5. **Correspondence**
6. **New Business**
 - A. Youth Apprentice
 - B. Committee Goals
 - Review Draft Goals
 - Timeline for Goals
 - C. Review Draft County Sustainability Webpage Content
 - D. Status of Renewable Energy Use from Sturgeon Bay Utilities
 - E. Other Resources
7. **Request for Agenda Items for Next Meeting**
8. **Next Meeting Date:** tbd
9. **Meeting Per Diem Code**
10. **Adjourn**

In light of the declared state of emergency and to mitigate the impact of COVID-19 this meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in-person.

To attend the meeting via computer:

Go to:

<https://us02web.zoom.us/j/83291208525?pwd=NHAvenhmc0xIUVAwN2M3c3FOSkZzZz09>

Webinar/Meeting ID: 832 9120 8525
Passcode: 718221

To Connect via phone:

Call: 1-312-626-6799

Deviation from order shown may occur

MINTUES

Tuesday, September 14, 2021

**SUSTAINABILITY
COMMITTEE***Door County Government Center
Chambers Room (C102) - 1st Floor
421 Nebraska Street, Sturgeon Bay, WI***Call Meeting to Order**

The Tuesday, September 14, 2021 Sustainability Committee meeting was called to order at 1:00 p.m. by Chairperson Vinni Chomeau at the Door County Government Center.

“These minutes have **not** been reviewed by the oversight committee and are subject to approval at the next regular committee meeting.”

Establish a Quorum

Members present: Vinni Chomeau, Todd Thayse, Morgan Rusnak, Bob Bultman, and Nancy Robillard. Kara Counard was absent.

Alexis Heim Peter attended virtually.

Others present: Administrator Ken Pabich, Facilities & Parks Director Wayne Spritka, County Conservationist Erin Hanson, and County Clerk Jill Lau. Assistant CC Karyn Behling attended virtually.

Adopt Agenda / Properly Noticed

Motion by Thayse, seconded by Robillard to approve the agenda. Motion carried by voice vote.

Approve Minutes of the July 20, 2021 Meeting

Motion by Thayse, seconded by Robillard to approve the minutes of the July 20, 2021 meeting. Motion carried by voice vote.

Correspondence

No correspondence was presented.

New Business**Establish Goals for Committee**

Administrator Pabich distributed the draft goals, established by the Committee, to Department Heads. Comments/feedback from DH's were compiled and provided to Committee Members in the packet. The draft goals were initially put together by Chair Chomeau and reviewed at the last meeting by the Committee. Discussion regarding how to move forward on finalizing the Committee goals. Pabich reviewed the comments from DH's – some feedback was positive, other feedback included concerns about prioritizing sustainability within departments; where will this fit and how will it be accomplished in addition to all other work required. For F&P Fleet Vehicles – F&P Director Spritka is working towards installing a charging station and will look at bidding out electric vehicles when possible. The Sheriff's Office will also look at bidding out for electric vehicles but many factors need to be taken into consideration before deciding to move in that direction. Buying green can be looked at but factors need to be considered when making decisions; cost does play a part in decisions. F&P Director Spritka noted that a local dealership will not be buying in to electric vehicles which means if the County purchases an EV service on the vehicle will need to be out of county. In addition, there are other issues that need to be worked out such as charging station costs – should they be shared among departments; policies need to be put in place as some of the goals move forward. Certain goals may evolve over time. Goals can be a working document and goals can be added or removed as things evolve. There are some goals that do not have much, if any, of a fiscal impact that could be worked on (“the low hanging fruit”). Could there be a purchasing process where sustainability practices can be tracked – something to work on in the future. Discussion on how to work towards some of the goals; can we start to look at county properties and compile information on what properties meet some of the goals already; take an inventory of county buildings

and properties and practices and then decide where we want to go moving forward. It was suggested to also add everyday recycling to the goals list under waste. Administrator Pabich suggested the goals be divided into categories – 1. Desired practices; 2. Action/Project; 3. Not a fit now/or already accomplished. Pabich will work to narrow the goals down and categorize each with further review at the next meeting.

Youth Apprenticeship for Sustainability

Administrator Pabich reported the County has hired an individual from Sturgeon Bay High School. The County is anticipating he will be on board next week and will have 400 hours available to be used for sustainability issues, projects and a web page.

Green Tier Quarterly Meetings

Supervisor Heim Peter reported she has attended the last couple quarterly meetings. Administrator Pabich has been forwarding the quarterly meeting info to Committee Members and will continue to send the information for Committee Members to join. The point of the meetings is for resource sharing and connecting to other communities and their activities.

Other Resources

Nothing at this time.

Request for Agenda Items for Next Meeting

- Committee Goals

Next Meeting Date

November 16, 2021 – 1:00 p.m.

Meeting Per Diem Code

914.

Adjourn

Motion by Robillard, seconded by Bultman to adjourn. Time: 1:44 p.m. Motion carried by voice vote.

Respectfully submitted by Jill M. Lau, Door County Clerk

Action categories	Thoughts/feedback
Building and buying “Green”	
1. Hybrid vehicle evaluation options	
2. Ban/reduce single use plastics where possible	
3. Energy star	
4. Utilizing organic/nature	
5. Improve pervious surfaces	
Auditing and goal establishment	
1. Energy audit A. Establish baseline B. Establish targets	
2. Define carbon footprint	
3. Utilize fuel usage records	
4. Hybrid vehicle support and infrastructure	
5. Transportation alternatives (fixed routes, cabs, biking and walking paths)	
Land use	
1. Zoning updates A. Alternative energy B. Housing	

2. Land use best practices	
Health	
1. Establish targets for a county health	
2. Define and establish a healthy work environment	
County initiatives	
1. Investing “Green”	
2. Water <ul style="list-style-type: none"> A. Water testing B. Wells and groundwater protection 	
3. Waste <ul style="list-style-type: none"> A. Environmentally friendly disposal of electronics annually B. Evaluate clean sweep program 	
4. Education and outreach <ul style="list-style-type: none"> A. Sustainability best practices “inside home” B. Sustainability best practices “outside home” C. Education programming 	

DRAFT Goals for Sustainability Committee 2021-2022

Consider sustainability for both internal practices and external county programs in all county departments.

	Department Responses / Notes
Buy and Build Green:	
1. Establish goals to convert public fleet to electric include annual 10% goals and or only purchase electric for new fleet items.	Public Safety Vehicles need to be case by case and depending on purpose may not be a realistic option. (Sheriff) Consulting with Constellation, Northern Electric and the upcoming energy audit to develop. (Facilities & Parks "F&P") LUSD looked into an electric vehicle for 2022, and it doesn't make sense without abundant charging stations and quick charging times. We also looked into a hybrid, which didn't make sense for a vehicle doing mostly highway driving. (Land Use Services Dept, "LUSD")
2. Implement policy to only use benign, organic methods on all county property with exception for invasive species control.	I would advocate that the county also promote native plantings on county-owned properties, starting in 2022 with pollinator plantings in one or two county parks that could serve as future demonstration projects. (SWCD)
3. Develop a plan to reduce runoff on all county property (consider imp ermeable options before resurfacing).	
4. Convert to renewable energy sources.	
a. Consider new projects that establish renewable energy sources such as solar panels on county lands, justice center fields on county S, Cherryland airport.	
b. Consider reverting to renewable sources at time of replacement such as solar pit toilet fans, electric vehicle charging	Already an active practice (F&P)
5. Require all new county buildings to meet Energy Star requirements and LEED certification standards or equivalent.	
6. Require 100% of newly purchased or leased equipment to meet energy efficiency requirements.	Difficult to measure for many items
7. Stop use and storage of all firefighting foams containing PFAS.	County as organization does not have or store PFAS
8. Ban single use plastic with all county activities and vendors. a. Phase in: year 1 - 50%, year 2 - 100%.	Concern with mandate and cost
9. ADRC will set goals for growing food in gardens at ADRC and locally sourcing food for meal programs.	
10. Door County Treasurer and Finance Department/Committee will review Door County Investment Policy to consider incorporating elements of investing in sustainability.	
Transportation	
1. Continue to enhance and promote our County Transportation Program.	
a. In 2021, we are piloting a fixed route in the City of Sturgeon Bay.	
2. Review County acquisition of vehicles to ensure there is a "match to the need".	
3. Track and establish goals to reduce fleet petroleum use.	
4. Develop a plan to convert fleet to electric as replacement is needed and transition to electric transportation vendors.	Public Safety Vehicles need to be case by case and depending on purpose may not be a realistic option. (Sheriff)

Land Use:	
1. Update zoning ordinance pertaining to wind energy systems. Consider zoning ordinances that favor/promote renewable energy.	Our ordinance needs to be updated to be consistent with the state parameters, but I don't think this is preventing anyone from doing wind energy installations: no one has inquired about installing wind energy systems of any magnitude in years. (LUSD)
2. Consider ways zoning can support infrastructure for electric vehicles.	There isn't anything prevent people from putting in charging stations, etc. (LUSD)
3. Consider zoning amendments that promote compact development.	We have several options in place already. Almost no one is using them. (LUSD)
4. Review the Door County Code to help promote affordable housing.	In process right now. (LUSD)
a. Consider secondary dwelling incentive if used for affordable housing	SDUs are already allowed by right with all single-family homes (LUSD)
b. Consider zoning that promotes affordable housing and general development in core areas with infrastructure.	We already have incentives to some extent to build in core areas (higher density in core areas, etc.), and are working on additional amendments right now, but zoning is not the main obstacle to building affordable housing. It is the cost of materials, labor, infrastructure; building code requirements; lack of construction workers; our geography; etc. etc. (LUSD)
c. Door County is working with WHEDA on a pilot project for affordable housing. This project could have a number of opportunities for a sustainable review.	The pilot project scope is going to end up being very narrow and not related to sustainability. (LUSD)
5. Consider incentives for geo-engineering practices on development sites.	
6. Develop a list/resource of best practices for landowners in Door County for environmental protection and sustainability.	
7. SWCD will provide public education and resources for erosion, runoff, and soil regeneration practices and water quality protection.	I'm not sure if the committee intends for this to be additional public outreach beyond what we do currently? (SWCD)
8. SWCD will follow the Land Conservation Resource Management Plan adopted in 2021.	I would recommend taking this off the list in both the Land Use and Water sections. The plan guides our department programs and it's a given that we do this. (SWCD)
Energy	
1. For 2022, the County will be budgeting for an energy audit of our County Facilities.	Accounted for in the 2022 F&P Capital Budget (F&P)
2. Track annually and set % goals for:	Consult with a company called Constellation: 1) The proposal is to load 2 years' worth of historical data for Gas/Water/Electric (one time estimated cost of \$3,570) and then contract on a go forward basis for Pear services. (2021) Funding from F&P Department Budget- Utilities. 2) Commodity – Gas a. From our discussion – from the gas invoices you send us we can use that put together a proposal for servicing gas. (F&P)
a. Energy use reduction,	
b. Renewable energy increase,	
c. Water efficiency,	
d. Sustainable facilities/land use increase (% of buildings and % gross square footage),	Who is doing this work (d-f)? (F&P)
e. Waste management and diversion – waste reduction,	
f. Greenhouse gas emissions reduction.	

Water:	
1. Soil and Water Conservation Department (SWCD) will consider a testing program and land use plan for PFAS sources and contamination.	In December 2020 the Wisconsin DNR released their PFAS Action Plan which lists several actions the state is taking. Pursuing the development and funding of a testing program for Door County should not to be entered into lightly given the complexities associated with these contaminants. A land use plan would be difficult to prepare and would presumably need to be informed by the collected data. To the extent that the committee could narrow focus and prioritize actions that might be achievable if funding were available (such as a preliminary screen of a select number of drinking water wells in the County) we would be better able to meet these goals. (SWCD)
2. SWCD will work with Land Use to develop land use goals for wellhead zones of contribution for all public municipal wells regardless of county zoning by partnering with municipalities that are not in county zoning.	
3. SWCD will enhance groundwater testing by offering a spring and fall well testing program.	SWCD budget request includes \$19,000 of county funding for this project in 2022. (SWCD)
4. Follow the Land Conservation Resource Management Plan adopted in 2021.	I would recommend taking this off the list in both the Land Use and Water sections. The plan guides our department programs and it's a given that we do this. (SWCD)
5. SWCD will provide public education and resources for erosion, runoff, and soil regeneration practices and water quality protection.	I'm not sure if the committee intends for this to be additional public outreach beyond what we do currently? (SWCD)
Waste:	
1. 100% of electronic equipment disposed using environmentally sound methods.	
2. Conduct a county-wide clean sweep program in 2022 and work to conduct an annual county-wide clean sweep program.	
	Door County compost initiative incorporated into food handling practices at ADRC and Justice Center. (Library)
Healthy Community Planning	
1. The County will work our Public Health Department to help define some metrics for measuring community health.	(... Because PH is no longer a separate Dept. HHS)
2. The County will work with Public Health the Department of Health & Human Services and other departments to help document current practices that are in place for community health.	(HHS recommendations.)
3. The County will work with other Community leaders to help promote the education, discussion, and action on for Diversity, Equity and Inclusion (DEI) priorities.	(HHS recommendations.)
4. County Human Resources will review how an environmental ethic of sustainability and DEI are portrayed to public and job seekers on county website and with county resources.	Not sure how to capture (Human Resources)
5. Develop recruitment and onboarding policies that reflect sustainability and DEI.	
6. Sustainability and DEI training in all departments.	Funding source is a concern if not a part of NeoGov.
7. Sustainability goals will be incorporated into performance reviews and included as an objective for employees with clear incentives attached to them.	
8. Encourage employees to share sustainability ideas with a suggestion box/inbox.	

9. County Sheriff/Jail will consider programming to teach inmates skills related to sustainability such as growing food and renewable energy.	Possibly could work with our food vendor to see what they have available, I'm guessing they are talking about an inmate garden without calling it that. I've looked at it in the past, not against it but would need to work out the logistics. Inmate supervision becomes the largest hurdle in my mind. (Sheriff)
10. ADRC and UW Extension will offer classes and programs on sustainability, climate change and renewable energy in Door County.	Add the Door County Library and the Historical Museum to this item. We have programs on these topics and will be able to reach other demographics that would not attend a UW Extension or ADRC program. (Library)
11. County Libraries will curate resources on Door County nature, conservation, sustainability, and DEI.	We currently do this and will be happy to continue. (Library)
V. Green Tier Score Sheet	
Score Sheet attached as addendum.	

Home

Our mission overview (Include 3 spheres of sustainability graphic, and have a link that will go to the areas where we talk about what each other department is doing)

Visions of sustainability

Our mission as the Door County Sustainability Committee is to balance the three main aspects of sustainability - economic, environmental, and social sustainability - so that areas of sustainability are achieved, while not at the cost of others. Door county has already been striving to achieve this goal with their actions, but the sustainability committee was formed to formalize and systematically approach these tasks. This will help to make door county a healthy and sustainable community to live and visit.

(Insert three spheres of sustainability graphic or similar one here)

This graphic illustrates the different aspects of sustainability.

- Environmental sustainability - Preservation and protection of the environment is essential to maintaining community sustainability. Everything we need for survival and well-being depends, either directly or indirectly on our natural environment.
- Economic sustainability - Economic growth is critical for healthy communities and sustainable economies include efforts that preserve natural resources, reduce waste, promote buying local, and work together to support both urban and rural needs.
- Social sustainability - Ensuring that our residents are healthy and productive is a basic premise of a sustainable community. Sustainability principles need to be incorporated into formal and informal educational programs to create an environment of learning.

We aim to integrate our goals and activities within the areas of overlap, as that is where more than one aspect of sustainability is being achieved and balanced. Our ultimate goal is to get into the inner overlap area, where we balance all aspects of sustainability so that all of them are being fulfilled.

Our team (List everyone applicable and include photos)

Our plan (Explain what an EMS/sustainability plan is and then display our EMS. It will have all of our specific goals that we will want to achieve, and their priorities in addition to what needs to be done to achieve these goals.)

Door county will be utilizing an EMS to help us achieve our sustainability goals. An Environmental Management System, or EMS, is a tool that helps us understand our environmental impacts and systematically operate more efficiently by reducing energy usage, minimizing waste and reducing pollution. This is achieved by utilizing a "Plan, Do, Check, Act" cycle, which allows our EMS to

continually adapt and improve as we manage our environmental impact. The cycle is completed as follows:

- Plan: we start by formulating our policies, intentions and overall missions. Then we will set specific goals to meet these intentions, and detail how we will take action to meet these goals.
- Do: this is where we actually implement the EMS and do the actions required.
- Check: we then assess the environmental impacts, and whether we attained our goals, as well as assess how we monitor and measure our progress, in addition to recording any past issues related to the goal and how we addressed them.
- Act: this is where we evaluate how effective the EMS is at achieving our goals, and then identify new goals and adjust the EMS to better fit them.

When formulating goals and objectives, we make sure that they will align with one of our main areas of focus, and supports all 3 Spheres of Sustainability. (Link to either main page or other page with information on 3 spheres of sustainability graphic)

Below is our current Environmental Management System: (Put any other important information that people will need to know about the EMS here)

(Insert EMS here)

Goals and progress+

Below is a comprehensive list of our goals that have been achieved and have yet to be completed, in addition to what we enacted to achieve them. Each of these goals corresponds to one or more of our 3 Spheres of Sustainability. (Link to main page or other page with information on 3 spheres of sustainability graphic)

(Have a graphic after the introductory paragraph but before the lists of future and achieved goals that shows general topics of our goals that are separated into the 3 main aspects of sustainability based on which one they are primarily for, and then have those link to the areas in this tab with those general topics, since the goals will be separated in this way for user-friendliness.)

Future goals

(List both of these in order from either our priority or by areas of focus as explained in the note above, also if any of these pertain to subject matter in other departments, link to relevant page)

Achieved goals

(List both of these in order from either our priority or by areas of focus as explained in the note above, also if any of these pertain to subject matter in other departments, link to relevant page)

(Projects)

(Have this be in goals section and have them highlighted as major projects that are needed in order to complete those goals.)

Completed projects**Uncompleted and ongoing projects**

(Have links to any projects that have a page about them already, add in any other information that applies to sustainability in these sections. Also have these listed in order of priority or areas of focus or do what the above note said and integrate it into the goals section.)

Green tier**Green Tier's vision and our participation with them**

Door county and green tier

Door County is now part of the Wisconsin DNR Green Tier program! Green tier is a program that aims to help businesses and agencies in Wisconsin strive for superior environmental performance and sustainability.

(Insert any door county Government center graphics and the green tier participant logo here or before the paragraph above)

There are many benefits to joining the Green Tier program to help us achieve superior environmental performance and sustainability. Some of those include:

- The Application of a functional [Environmental Management System \(EMS\)](#) (link to EMS page), which will help to guide our environmental improvement efforts
- A Single Point of Contact from the DNR to help us work with the department efficiently and discover new opportunities for environmental improvement
- Use of the Green Tier logo

Becoming part of the Green Tier program will help us to further set goals and procedures to reduce our negative impact on the environment and start to improve the local landscape even more.

Green Tier Annual Reports

(Not sure how in depth we want to explain the annual reports.)

Below is a list of our latest green tier annual reports:

(Insert annual reports here, probably in PDF form)

Additional resources+

Links and other sites

(Any other parts of our website and others that might be useful to link to that aren't already linked in other parts of this webpage, and explanations of what they are)

(Participation opportunities)

Impact on the community

(list what we think the impact will be initially, then as we achieve more goals, list what they did to impact the community, and link to them.)

What you can do as a business

(Anything about what you can do as a business to lessen your impact on the environment, and encourage your customers to do so.)

What you can do as an individual

(Anything about how you can help us with our projects as an individual)

Public comment forum

(Have a forum for public comment and feedback)

(Other community actions)

What other communities are doing that is similar

(List items that are on other counties' and community's sustainability page and action plan. I have listed below some potential references for this.)

Green tier

Eau Claire county

La Crosse Bayfield

Kenosha county

Waukesha

Dane county

What you can do as another community

(Suggest some items from the above section, anything else that would be helpful for other communities.)