

Notice of Public Meeting
Tuesday, November 7, 2023
9:00 a.m.

JUDICIARY & PUBLIC
SAFETY COMMITTEE

Door County Justice Center
Multi-Purpose Room C185
1201 S Duluth Ave., Sturgeon Bay

Oversight for Clerk of Courts, Circuit Court, Family Court/Register in Probate, District Attorney, Emergency Services Department, Emergency Management, Communications Department, and Sheriff's Office

AGENDA

1. Call Meeting to Order
2. Establish a Quorum
3. Adopt Agenda / Properly Noticed
4. Approve Minutes of October 10, 2023 Regular Judiciary and Public Safety Committee Meeting.
5. Correspondence
6. Public Comment
7. Supervisor Response
8. New Business (Review/Action)
 - Review of Towers/Communications Plan
 - Sheriff's Office
 - Review/Approval: Health Services Agreement (Subject to Corporation Counsel Approval)
 - Emergency Services & Emergency Management
 - FYI – Monthly Report
 - FYI – Egg Harbor/Jacksonport Station
 - Communications
 - FYI – Monthly Report
 - FYI – NG911 Update
9. Sustainability Matters to be Considered
10. Legislative Matters to be Considered
11. Request for Agenda Items for Next Month's Meeting
12. Next Meeting Date: TBD
13. Jail Tour - § 59.54(15), Wis. Stats Annual Inspection of Jail
14. 911 Communications Center Tour
15. Adjourn

This meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in-person.

Meeting/Webinar ID:

Passcode:

When: Nov 7, 2023 09:00 AM Central Time (US and Canada)
Topic: Judiciary & Public Safety Committee Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82650970528?pwd=NEx6RnRMWIBaVkUvVExMSnREempNdz09>

Webinar ID: 826 5097 0528
Passcode: 226009

To Connect via phone:

1-312-626-6799

Deviation from the order shown may occur

MINUTES
Tuesday, October 10, 2023

**JUDICIARY & PUBLIC
SAFETY COMMITTEE**

Door County Government Center
County Board Room - 1st Floor
421 Nebraska Street, Sturgeon Bay

Oversight for Clerk of Courts, Circuit Court, Family Court/Register in Probate, District Attorney, Emergency Services Department, Emergency Management, Communications Department, and Sheriff's Office

Call Meeting to Order

Chairman Joel Gunnlaugsson called the October 10, 2023 Judiciary & Public Safety Committee meeting to order at 9:02 a.m. at the Door County Government Center.

Establish a Quorum

Committee Members Present: Rodney Beardsley, Nancy Robillard, Hugh Zettel, Joel Gunnlaugsson, David Englebert and Walter Kalms. Elizabeth Gauger was excused.

“These minutes have not been reviewed by the oversight committee and are subject to approval at the next regular committee meeting.”

Others Present: Administrator Ken Pabich, Chief Deputy Pat McCarty (via Zoom), ES Director Aaron LeClair, Clerk of Court Connie DeFere, TS Director Jason Rouer, TS Project Manager Ashley DeGrave, and Administrative Assistant Diane Franklin.

Adopt Agenda / Properly Noticed

Motion by Beardsley, seconded by Robillard to adopt the agenda. Motion carried by voice vote.

Approve Minutes of September 12, 2023 Regular Judiciary and Public Safety Committee Meeting

Motion by Zettel, seconded by Beardsley to approve the minutes of the September 12, 2023 Regular Judiciary and Public Safety Committee meeting.

Correspondence

No correspondence was presented.

Public Comment

None.

Supervisor Response

N/A.

New Business (Review/Action)

Review of Towers/Communication Plan

Accepting Recommendation from CATS Committee

TS Project Manager Ashley DeGrave reviews OCG Proposal included in the packet. Currently have 12 towers, and four are owned by Door County. Door County partners with WPS and NSight on the other towers that we use. Adding additional towers would achieve 95% coverage of nearly all areas in the County, except for Rock Island. The next step is to get approval from this committee as well as County Board, do site acquisitions/prepare and hold conversations with municipalities where the towers would be built.

Motion by Englebert, seconded by Robillard to accept the OCG Proposal and CATS Recommendation and proceed with the project. Motion carried by voice vote. To send on to County Board.

Sheriff's Office

Resolution 2023-_____ Approval of Pathways Adult Deflection Grant

Chief Deputy McCarty explained the Sheriff's Office has been awarded a \$240,000 Pathways Adult Deflection Grant. This grant will be used to support residents of Door County that are impacted by mental health and substance abuse.

Motion by Robillard, seconded by Kalms to accept the Pathways Adult Deflection Grant in the amount of \$240,000. Motion carried by voice vote. To send on to County Board.

Review/Approve: Guardian RFID Systems Agreement

Chief Deputy McCarty explained this is a technology upgrade from what we currently use to do cell checks in the jail division. The system logs whenever a deputy does a cell check.

Motion by Zettel, seconded by Englebert to approve the Guardian RFID Systems Agreement. Motion carried by voice vote.

Review/Approve: Extension of Stellar Commissary Services Contract.

Chief Deputy McCarty explains this is an extension to the current contract which provides commissary to the inmates.

Motion by Englebert, seconded by Robillard to approve the extension of the Stellar Commissary Services Contract. Motion carried by voice vote.

Emergency Services & Emergency Management**FYI – ES Monthly Report**

ES Director LeClair reviewed the monthly report which was included in the meeting packet.

FYI – Egg Harbor/Jacksonport Station – 2015 Ad Hoc Final Report.

ES Director LeClair reviews report which was included in the meeting packet. The report shows a response gap that needs to be addressed in the Egg Harbor/Jacksonport area. LeClair is gathering data regarding call volume and response times in that area to determine where the best location for a station would be. LeClair states the need to formally reach out to the municipalities and inform them that this is being looked into. Administrator Pabich recommends this item stay on the agenda every month.

FYI – External Hire Prior Service Recognition

ES Director LeClair explains currently a new hire just out of school and one that is hired with 10 years' experience both start at the same rate of pay. LeClair would like to be able to compensate a new hire with prior years of experience by being able to offer the new hire an increased salary, rather than the base salary.

Communications**FYI – Monthly Report**

Administrator Ken Pabich reviewed the report included in the meeting packet.

Sustainability Matters to be Considered

No matters were brought forward.

Legislative Matters to be Considered

No matters were brought forward.

Request for Agenda Items for Next Month's Meeting

Nothing as of this meeting.

Next Meeting Date: TBD

Tuesday, November 7, 2023 at 9:00 a.m. – Jail Tour – Meeting to be held at the Justice Center

Adjourn

Motion by Englebert, seconded by Zettel to adjourn. Motion carried by voice vote. Time: 9:54 a.m.

Respectfully submitted by Diane Franklin, Administrative Assistant

HEALTH SERVICES AGREEMENT

THIS HEALTH SERVICES AGREEMENT (hereinafter referred to as "Agreement") between Door County, Wisconsin (hereinafter referred to as "County"), and Southern Health Partners, Inc., a Delaware corporation, (hereinafter referred to as "SHP"), is entered into as of the ____ day of _____, 2023. Services under this Agreement shall commence on January 1, 2024, and shall continue through December 31, 2024, in accordance with Section No. 6.1 of this Agreement.

WITNESSETH:

WHEREAS, County and its duly elected Sheriff are charged by law with the responsibility for obtaining and providing reasonably necessary medical care for inmates and detainees of the Door County Jail (hereinafter referred to as "Jail"); and,

WHEREAS, County, through its Door County Sheriff's Office, desires to provide health care services for inmates and detainees under the County's custody and control at the Jail and as otherwise described herein (hereinafter referred to as "Client(s)"), in accordance with applicable law; and,

WHEREAS, SHP is in the business of providing correctional health care services under contract and desires to provide such services for County under the express terms and conditions hereof.

NOW THEREFORE, in consideration of the mutual covenants and promises hereinafter made, the parties hereto agree as follows:

ARTICLE I: HEALTH CARE SERVICES.

1.1 General Engagement. County acknowledges its non-delegable duty under applicable federal and state law to obtain and provide for reasonably necessary medical care for its Clients.

In furtherance of said duty, County hereby contracts with SHP to provide or arrange for the provision of medical, basic dental and basic mental health services to Clients as set forth herein. Basic dental services shall mean the starting point of dental services whereby SHP medical staff will triage Clients based on signs/ symptoms, provide pain relief medication if needed, and treat any infection prior to scheduling dental services with an

outside provider. Basic mental health services shall mean the starting point of mental health services whereby SHP medical staff will continue, to the extent possible per industry standards, any mental health treatment plan a Client had in place prior to arriving at the Jail, or, upon identification of a mental health service need, may have an on-site provider(s) prescribe a low-level mental health medication until Client can be scheduled and seen by an outside mental health professional, if needed.

1.2 Scope of General Services. The responsibility of SHP for care of a Client commences no earlier than the booking and physical placement of said Client into the Jail and notification to a member of the SHP medical staff of the same. The health care services provided by SHP shall be for all Clients, except those identified in Section No. 1.7, below. Subject to Section No. 1.4, below, SHP shall provide and/or arrange for professional medical, dental, mental health and related health care services for the Clients, regularly scheduled sick call, nursing care, regular physician care, medical specialty services, emergency medical care, emergency ambulance services when medically necessary, medical records management, pharmacy services management, administrative support services, and other services, all as more specifically described herein.

SHP shall be financially responsible for the costs of SHP physician, mid-level provider and nurse staffing, over-the-counter medications, medical supplies, medically-generated hazardous waste disposal, office supplies, and administrative services. SHP's financial responsibility for the costs of emergency kits and restocking of emergency kit supplies, necessary license and permit fees, prescription medications, biological products used to prevent, diagnose or treat diseases and medical conditions (including, but not limited to the costs of PPD solution for Client Tuberculosis testing), renal dialysis and other major chronic care, clinical lab procedures (inside and outside the Jail), x-ray procedures (inside and outside the Jail), dental services (inside and outside the Jail) and all medical and mental health services rendered outside the Jail shall be limited by the annual Cost Pool described in Section No. 1.5 of this Agreement. Unless otherwise stated herein or agreed to in writing between the parties hereto, SHP shall not be financially responsible for any pool costs in excess of the annual Cost Pool limit set forth herein.

SHP may not provide and/or shall not pay for any services, supplies, equipment or other items not specifically contained in this Agreement or the proposal attached hereto as Exhibit A and incorporated herein by reference. Arrangements may be made in agreement with the County for SHP to purchase items or provide services, outside of this Agreement, and by mutual agreement between the County and SHP. Any such agreements shall be in writing.

1.3 Specialty Services. In addition to providing the general services described above, SHP, by and through its licensed health care providers, shall arrange and/or provide to Clients specialty medical services to the extent such are determined to be medically necessary by SHP. In the event non-emergency specialty care is required and cannot be rendered at the Jail, SHP shall make arrangements with County for the transportation of the Clients in accordance with Section No. 1.9 of this Agreement. The County shall be responsible for the transportation and for any and all costs associated with a Client's transport hereunder.

1.4 Emergency Services. When on-site, SHP staff shall be a resource for providing on-site emergency medical care, as medically necessary, to Clients, or for arranging for emergency ambulance transportation of Clients for off-site care. The costs of emergency ambulance transportation shall either be billed directly to County by the provider or placed in the annual cost pool, at the County's election. County acknowledges that, whether or not an SHP staff member is on-site, in the event of a medical emergency, Jail staff shall retain the right and ability to contact an ambulance provider directly for the transportation of a Client for emergency medical services outside the Jail or to arrange for the transport of a Client for emergency medical services, and further that, in no event shall Jail staff be required to contact SHP medical staff prior to initiating life-saving measures, contacting the local 911 service or other third-party calling programs, or otherwise seeking the highest priority emergency medical attention, as reasonable and appropriate, for any Client Jail staff believes to be in need of immediate medical care.

1.5 Limitations On Costs – Cost Pool. SHP shall, at its own cost, arrange for medical services for any Client who, in the opinion of the Medical Director (hereinafter meaning a licensed SHP physician under Section No. 2.2 of this Agreement), requires such care. SHP's maximum liability for costs associated with emergency kits and restocking of emergency kit supplies, necessary license and permit fees, prescription medications, biological products used to prevent diagnose or treat diseases and medical conditions (including, but not limited to the costs of PPD solution for Client Tuberculosis testing), renal dialysis and other major chronic care, clinical lab procedures (inside and outside the Jail), x-ray procedures (inside and outside the Jail), dental services (inside and outside the Jail) and all medical and mental health services for Clients rendered outside of the Jail shall be limited by a pool established in the amount of \$30,000.00 in the aggregate for all Clients in each year (defined as a twelve-month contract period and hereinafter referred to as "Contract Year") of this Agreement (hereinafter referred to as "Cost Pool"). If the costs of all care as described in this Section No. 1.5 exceed the Cost Pool in any Contract Year, SHP shall either pay for the additional services and submit

Invoices supporting the payments to the County along with an SHP invoice for one hundred percent (100%) of the costs in excess of the Cost Pool, or in the alternative, shall refer all additional qualifying invoices to County for payment directly to the provider of care. The date of service for any Cost Pool items shall be used to determine the calendar month in which the expenses are applied within the Cost Pool, unless otherwise advised by the County during reconciliation and/or cost pool billing purposes. For all invoices payable to SHP as reimbursement for costs in excess of the Cost Pool, such amounts, so long as undisputed, shall be payable by County within thirty (30) days of County's receipt of the invoice from SHP. SHP shall allow a grace period of up to sixty (60) days from the date of invoice, and shall thereafter apply a late fee of two percent (2%) on any undisputed balance each month until SHP has been reimbursed in full. For purposes of this Section No. 1.5, the Cost Pool amount shall be prorated for any contract period of less or more than twelve months.

If the costs of all care as described in this Section No. 1.5 are less than the Cost Pool in any Contract Year, SHP will repay to County one hundred percent (100%) of the balance of unused Cost Pool funds up to the \$30,000.00 annual limit. County acknowledges that, at the end of each Contract Year, the Cost Pool billing will remain open for approximately sixty (60) days in order to allow reasonable time for processing of additional claims received after the new Contract Year begins and prior to issuing any such refund to County for unused Cost Pool funds. Specifically, the Cost Pool cut-off date will be March 1 based on a Contract Year schedule of January 1 through December 31 of each year. SHP will continue to process Cost Pool payments applicable to the prior Contract Year through March 1 and apply those amounts toward the prior Contract Year's Cost Pool limit. Any additional Cost Pool charges received subsequent to the March 1 cut-off date which are applicable to the prior Contract Year will, in County's discretion, either be rolled over into the Cost Pool for the current Contract Year or be referred to County for payment directly to the provider of care.

The intent of this Section No. 1.5 is to define SHP's maximum financial liability and limitation of costs for emergency kits and restocking of emergency kit supplies, necessary license and permit fees, prescription medications, biological products used to prevent, diagnose or treat diseases and medical conditions (including, but not limited to the costs of PPD solution for Client Tuberculosis testing), renal dialysis and other major chronic care, clinical lab procedures (inside and outside the Jail), x-ray procedures (inside and outside the Jail), dental services (inside and outside the Jail), hospitalizations and all other medical and mental health services rendered outside the Jail.

1.6 Injuries Incurred Prior to Incarceration; Pregnancy. SHP shall not be financially responsible for the cost of any medical treatment or health care services provided to any Client prior to the Client's formal booking and commitment into the Jail.

Furthermore, SHP shall not be financially responsible for the cost of medical treatment or health care services provided outside the Jail to medically stabilize any Client presented at booking with a life-threatening injury or illness or in immediate need of emergency medical care. Notwithstanding, SHP, to the extent feasible, shall provide such care as is medically necessary until the arrested person can be transported to a medical care facility by the arresting agency or its designee.

Once a Client has been medically stabilized and committed to the Jail, SHP shall, upon notification by Jail staff to a member of the SHP medical staff of a medical need, in accordance with the provisions of Section No. 1.2, provide or arrange for medical treatment and health care services regardless of the nature of the illness or injury or whether or not the illness or injury occurred prior or subsequent to the individual's incarceration at the Jail. A Client shall be considered medically stabilized when, as determined by the appropriate SHP Staff, his/her medical condition no longer requires immediate emergency medical care or outside hospitalization so that the Client can reasonably be housed inside the Jail. SHP's financial responsibility for such medical treatment and health care services shall be in accordance with, and as limited by, Section Nos. 1.2 and 1.5 of this Agreement. Notwithstanding any provision to the contrary, SHP shall not charge an additional fee simply to examine an individual to determine if he or she is medically stable for purposes of commitment to the Jail.

It is expressly understood that SHP shall not be responsible for medical costs associated with the medical care of any infants born to Clients. SHP shall provide and/or arrange for health care services to Clients up to, through, and after the birth process, but health care services provided to an infant following birth, other than those services that may be delivered in the Jail prior to transport to a hospital, shall not be the financial responsibility of SHP. In any event, SHP shall not be responsible for the costs associated with performing or furnishing of abortions of any kind.

1.7 Clients Outside the Facilities. The health care services contracted in the Agreement are intended only for those Clients in the actual physical custody of the Jail and for Clients held under guard in outside hospitals or other medical facilities who remain in official custody of the Jail. Clients held under guard in outside hospitals or other medical facilities are to be included in the Jail's daily population count. No other person(s), including those who are in any outside hospital who are not under guard, shall be the financial responsibility of SHP, nor shall such person(s) be included in the Jail's daily population count.

Other than Work Release Clients, Clients on any sort of temporary release or escape, including, but not limited to Clients temporarily released for the purpose of attending funerals or other family emergencies, Clients on escape status, Clients on pass, parole or supervised custody who do not sleep in the Jail at night, shall not be included in the Jail's daily population count, and shall not be the responsibility of SHP with respect to the payment or the furnishing of their health care services.

The costs of medical services rendered to Clients who become ill or who are injured while on such temporary release or work-release shall not then become the

financial responsibility of SHP after their return to the Jail. This relates solely to the costs associated with treatment of a particular illness or injury incurred by a Client while on such temporary release. In all cases, SHP shall be responsible for providing medical care for any Client who presents to medical staff on-site at the Jail to the extent such care can be reasonably provided on-site, or shall assist with arrangements to obtain outside medical care as necessary. The costs of medical services associated with a particular illness or injury incurred by a Client while on temporary release or work-release may be the personal responsibility of the Client, or covered by workers' compensation, medical insurance, accident insurance, or any other policy of insurance or source of payment for medical and hospital expenses. In the absence of adequate insurance coverage, or other source of payment for medical care expenses, such costs may, at the election of the County, be applied toward the Cost Pool described in Section No. 1.5. Such costs shall not otherwise be the financial responsibility of SHP.

Persons in the physical custody of other police or other penal jurisdictions at the request of County, by Court order or otherwise, are likewise excluded from the Jail's population count and are not the responsibility of SHP for the furnishing or payment of health care services.

1.8 Elective Medical Care. SHP shall not be responsible for providing elective medical care to Clients, unless expressly contracted for by the County. For purposes of this Agreement, "elective medical care" means medical care which, if not provided, would not, in the opinion of a SHP duly authorized, appropriately licensed or certified health care provider that is consistent with applicable and current medical standards, cause the Client's health to deteriorate or cause definite harm to the Client's well-being. Any referral of Clients for elective medical care must be reviewed and approved in writing by County prior to the provision of such services.

1.9 Transportation Services. To the extent any Client requires off-site non-emergency health care treatment including, but not limited to, hospitalization care and specialty services, for which care and services SHP is obligated to arrange under this Agreement, County shall, upon request by SHP, its agents, employees or contractors, provide transportation as reasonably available; provided, such transportation is requested by SHP in advance.

ARTICLE II: PERSONNEL.

2.1 Staffing. Consistent with Section No. 2.2 of this Agreement as well as Exhibit A, SHP shall provide or arrange for the provision of staff (hereinafter "Staff") to render the services contemplated herein in accordance with a staffing plan, as outlined in the staffing model provided herein for reference, that SHP shall provide to County and County shall approve of in advance of the execution of this Agreement (hereinafter "Staffing Plan"). Additional Staff hours may be provided if mutually agreed upon by both parties in writing, with at least twenty-four (24) hours advanced notice. Said Staffing hours worked in excess of the Staffing Plan, which shall not include any SHP training hours, may be billed back to the County on a monthly basis, at the actual wage and benefit rate, for Staffing services performed on-site at the Jail.

Medical Team Administrator (LPN)	8	8	8	8	8	40	1
Qualified Mental Health Provider	8	8	8	8	8	40	1
TOTAL MEDICAL STAFF HOURS/FTE -WEEKLY						80	2

- a. Holidays. Unless otherwise agreed to in writing between the parties in advance thereof and except for SHP Staff designated as the on-call provider, SHP shall not provide SHP Staff on SHP-designated holidays.
- b. Other Absences. For all other Staff absences, including but not limited to, paid time off, vacation, and sick time, SHP shall endeavor to provide replacement coverage, to the extent reasonably possible, or shall endeavor to make up any balance of unfilled time within the scheduled workweek or then-current pay period, whichever County prefers. In the

event SHP is unable to provide replacement coverage or make up the balance of unfilled time, County may choose either that SHP shall refund the County the cost of the unfilled Staffing hours on the next month's base fee billing or shall otherwise negotiate a mutually agreeable remedy with County. County acknowledges that, any computation of unfilled hours due for refund to County shall be based on the total average of hours that comprise the regular weekly Staffing Plan and shall not be determined on a per shift or position basis.

- c. Medication Passes. SHP Staff shall prepare all medications for Jail Personnel to pass to Clients.
- d. Meal Breaks. It is understood and agreed that SHP Staff are entitled to unpaid meal breaks when working shifts of eight (8) hours or more. SHP Staff shall be allowed to leave the Jail during this time, or if a break is taken on-site, are to have uninterrupted time unless called to an emergency response. Such meal breaks are to be usual and customary, and not overly excessive.

SHP may fill the Professional Provider position with a Physician, or Mid-Level Practitioner. Either shall be duly licensed to practice medicine in the State of Wisconsin, and shall be available to SHP's nursing Staff for resource, consultation and direction twenty-four (24) hours per day, seven (7) days per week. Professional Provider visits shall not be scheduled on SHP-designated holidays.

The scheduling of SHP Staff shifts may be flexible and adjusted by SHP in order to maintain stability of the program and consistency with Staff. Any adjustments or changes to fixed schedules would be made after discussions with and approval by the Jail Administrator or his/her duly authorized designee. Professional Provider visit times and dates shall be coordinated with the Jail Administrator or his/her duly authorized designee, and may include the use of telehealth services. Some of the Professional Provider time may be used for phone consults with SHP Staff and for other administrative duties.

SHP shall make reasonable efforts to supply the Staffing levels contained in this section, however, failure to continuously supply all of the required Staffing due to labor market demands or other factors outside the control of SHP, after such reasonable efforts have been made, shall not constitute a breach of this Agreement.

Should SHP experience increased staffing requirements or an increase of ten percent (10%) or more in total compensation expenses payable to its employees, independent contractors or staffing agencies providing services at the Jail, and such increases are beyond the reasonable control of SHP, SHP and County shall negotiate in good faith an updated Staffing Plan and/or a corresponding increased amount of compensation for the remainder of the then-current Contract Year that takes into account the additional personnel and/or additional compensation expenses incurred by SHP. Upon request by County, SHP shall provide County with documentation to support SHP's claim of increased Staffing requirements and/or additional compensation expenses incurred by SHP. Should SHP and County be unable to agree on an updated Staffing Plan and/or an increased amount of compensation within thirty (30) days of SHP notifying County in writing of the need to update the Staffing Plan and/or increase compensation, either party may terminate this Agreement upon thirty (30) days' written notice to the other party.

Based on actual Staffing needs as affected by medical emergencies, riots, increased or decreased Client population, and other unforeseen circumstances, certain increases or decreases in Staffing requirements may be agreed to by County and SHP. Such agreements shall be in writing, signed by both parties, unless an emergency situation warrants a verbal agreement which shall be subsequently documented in writing.

2.2 Licensure, Certification and Registration of Staff. All Staff provided or made available by SHP to render services hereunder shall be licensed, certified or registered, as appropriate and in good standing, in their respective areas of expertise as required by applicable Wisconsin law and respective professional oversight division, if any. SHP shall be responsible for verifying licensure requirements and qualifications, and County shall be responsible for timely background checks and clearance checks upon request by SHP. The County shall have final approval, which shall not be unreasonably withheld, of SHP's Staff, whether employees, independent contractors, subcontractors and/or assigns, related to security/background clearance.

2.3 County's Satisfaction with Staff. Subject to Section No. 2.2, above, SHP shall have the sole discretion and authority in all Staff hiring decisions. In no event shall the County or Sheriff retain the right to hire and fire SHP Staff. SHP shall retain control over and have the final authority concerning the staffing of its health care Staff. If County becomes dissatisfied with any health care Staff provided by SHP hereunder, or by any independent contractor, subcontractors or assignee, SHP, in recognition of the sensitive nature of correctional services, shall, following receipt of written notice from County of the grounds for such dissatisfaction and in consideration of the reasons therefor, exercise its best efforts to resolve the problem. If the problem is not resolved satisfactorily to County, SHP shall remove or shall cause any independent contractor, subcontractor, or assignee to remove the individual about whom County has expressed dissatisfaction. Should removal of an individual become necessary, SHP shall be allowed reasonable time, prior to removal, to find an acceptable replacement, without penalty or any prejudice to the interests of SHP. Notwithstanding any provision to the contrary, County reserves the right to revoke the security clearance of any SHP Staff, whether employees, independent contractors, subcontractors and/or assigns, at any time.

2.4 Use of Clients in the Provision of Health Care Services. Clients shall not be employed or otherwise engaged by either SHP or County in the direct rendering of any health care services hereunder.

2.5 Subcontracting and Delegation. In performing its obligations under the Agreement, it is understood that SHP is not licensed or otherwise authorized to engage in any activity that may be construed or deemed to constitute the practice of medicine, dentistry, or other professional health care service requiring licensure or other authorization under state law. To fulfill its contractual obligations, SHP may engage physicians or other clinicians as independent contractors, rather than employees, in order to supply the clinical services required under this Agreement. SHP shall engage contract professionals that meet the applicable professional licensing, as well as other, requirements of Section No. 2.2, above, and SHP shall exercise administrative supervision of such contract professionals as necessary to ensure the fulfillment of the obligations contained in this Agreement. Contract professionals shall provide clinical services under this Agreement in a manner reasonably consistent with the independent clinical judgment that the contract professional is required to exercise. For each agent and subcontractor, including all medical professionals, physicians, dentists and nurses performing duties as agents or independent contractors of SHP under

this Agreement, SHP shall require, as well as provide County proof if requested, that there is in effect a professional liability or medical malpractice insurance policy.

2.6 Discrimination. During the performance of this Agreement, SHP, its employees, agents, subcontractors, and assignees agree as follows:

- a. None shall discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin, except where religion, sex or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the position.
- b. In all solicitations or advertisements for employees, each shall state that it is an equal opportunity employer.
- c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting the requirements of this section.

2.7 Training of County Personnel. The duty to train the Jail personnel employed by the County (hereinafter "Jail Personnel") is and always remains vested in the County. The County maintains ultimate responsibility for training and supervising its Jail Personnel, according to the requirements of applicable federal and/or state statute, regulation, and/or law.

Upon request of the County, SHP may assist in training for Jail Personnel on certain topics as determined by the County. Further, SHP shall provide annual training courses in Cardiopulmonary Resuscitation (CPR) and First Aid, as requested by the County. The cost of certification shall be the responsibility of the County. Such training courses shall be scheduled by the County and SHP at a mutually agreed upon time and location. It is hereby acknowledged by the parties that any and all training provided by SHP for Jail Personnel would be supplemental to any training required by the State of Wisconsin or any other governmental body for Jail Personnel, the responsibility of which remains with the County.

SHP recognizes that certain training of SHP Staff may need to be accomplished by the County for the purposes of Client interaction, and as may be required by federal and/or state statute, regulation and/or law. SHP may require reimbursement of these training period hours if it can show they are over and above the contracted on-site hours as agreed upon within the proposal, a copy of which is attached hereto as Exhibit A, and this Agreement.

ARTICLE III REPORTS AND RECORDS

3.1 Medical Records. SHP's responsibility for all Client medical records shall commence on January 1, 2024. Except as mandated by the Health Insurance Portability and Accountability Act of 1996, including any and all amendments, regulations or rules relating thereto ("HIPAA"); other state or federal privacy laws; and/or Wisconsin Public Records Law or other applicable laws relating to public records, nothing in this Agreement shall be interpreted to impose responsibility on SHP for Client medical records prior to January 1, 2024. SHP shall, however, assist County with the fulfillment of requests for production of medical records for those medical services provided prior to January 1, 2024, and by doing so does not assume any responsibility for such records other than as stated herein. It is mutually understood by both parties hereto that, during the term of this Agreement, SHP shall serve as the Records Custodian in all medical record matters, in accordance with all applicable laws, including, but not limited to, the Wisconsin Public Records Law and/or other applicable laws relating to public records.

Commencing on January 1, 2024, SHP shall cause and require to be maintained a complete and accurate medical record for each Client who has received health care services. Each medical record shall be maintained in accordance with the applicable County policies and procedures, as well as governing laws, including, but not limited to, HIPAA and any other applicable state or federal privacy laws. The medical records shall be kept separate from the Client's confinement record. A complete legible copy of the applicable medical record shall be available, at all times, to County as custodian of the patient. Medical records shall be kept confidential. Subject to applicable law regarding confidentiality of such records, SHP shall comply with Wisconsin law and County policy with regard to access by Clients and Jail Personnel to medical records. No medical records or information contained in the medical records shall be released by SHP except as provided by County policy, by a court order, or as otherwise required by applicable law. SHP shall, at its own cost, provide all medical records, forms, jackets, and other materials necessary to maintain the medical records in accordance with governing law and this Agreement. At the termination of this Agreement, all medical records shall be delivered to and remain with County. However, County shall provide SHP with reasonable ongoing access to all medical records even after the termination of this Agreement for the purposes of defending third party litigation; provided, it is not prohibited by governing law.

3.2 Regular Reports by SHP to County. Upon request, SHP shall provide to County, on a date and in a form reasonably acceptable to County, reports relating to services rendered under this Agreement.

3.3 Client Information. Subject to applicable state and federal laws, in order to assist SHP in providing the best possible health care services to Clients, County shall provide SHP with information pertaining to Clients that SHP and County mutually identify as reasonable and necessary for SHP to adequately perform its obligations hereunder. Any such information provided by County to SHP that County considers confidential shall be kept confidential by SHP and shall not, except as may be required by law, be distributed to any third party without prior written approval by County.

3.4 SHP Records Available to County with Limitations on Disclosure. SHP understands and agrees that, because County is a party to this Agreement, provisions of the Wisconsin Public Records Law and other laws relating to public records may apply to records kept by SHP related to this Agreement and the services provided hereunder. SHP agrees to fully comply with such laws, and to cooperate with County in its compliance with such laws. Cooperation shall include, but not be limited to, the provision of records, or copies of records, to County or others upon the request of County. In addition, SHP shall make available to County, at County's request, records, documents and other

papers relating to the direct delivery of health care services to Clients hereunder. County understands that written operating policies and procedures employed by SHP in the performance of its obligations hereunder are proprietary in nature and shall remain the property of SHP and, unless mandated by governing law, court order, or as otherwise stated herein, shall not be disclosed without written consent. Information concerning such may not, at any time, be used, distributed, copied or otherwise utilized by County, except in connection with the delivery of health care services hereunder, or as permitted or required by law, court order or as otherwise stated herein, unless such disclosure is approved in advance writing by SHP. SHP policies and procedures are for use by SHP employees only. Proprietary information developed by SHP shall remain the property of SHP.

3.5 County Records Available to SHP with Limitations on Disclosure. During the term of this Agreement and for a reasonable time thereafter, County shall provide SHP, at SHP's request, County records relating to the provision of health care services to Clients as may be reasonably requested by SHP or as are pertinent to the investigation or defense of any third-party claim related to SHP's conduct. So long as not prohibited by law or court order, County shall make available to SHP such Client medical records as are maintained by County, hospitals and other outside health care providers involved in the care or treatment of Clients (to the extent County has control of and access to those records) as SHP may reasonably request. Any such information provided by County to SHP that County considers confidential shall be kept confidential by SHP and shall not, except as may be required by law, be distributed to any third party without the prior written approval of County.

ARTICLE IV: SECURITY

4.1 General. SHP and County understand that adequate security services are essential and necessary for the safety of SHP Staff, as well as for the security of Clients and Jail Personnel, consistent with the correctional setting.

County shall take all reasonable steps to provide sufficient security to enable SHP to safely and adequately provide the health care services described in this Agreement, including, but not limited to, maintaining an adequate level of Jail Personnel when SHP Staff are performing work and medical functions within the Jail. SHP Staff shall follow all security procedures of the County while at the Jail or other premises under the County's direction or control. It is expressly understood by County and SHP that the provision of security and safety for SHP Staff is a continuing precondition of SHP's obligation to provide its services in a routine, timely, and proper fashion, to the extent that, if, in SHP's reasonable discretion, the safety and security of SHP Staff is compromised, SHP may exercise its rights under

Section No. 6.2(b) of this Agreement.

4.2 Loss of Equipment and Supplies. SHP shall be liable for loss of or damage to equipment and supplies of SHP and SHP Staff, if such loss or damage was caused by SHP or SHP Staff.

ARTICLE V: OFFICE SPACE, EQUIPMENT, INVENTORY AND SUPPLIES

5.1 General. County agrees to provide SHP with reasonable and adequate office and medical space, facilities, equipment, local telephone and telephone line and utilities and County shall provide necessary maintenance and housekeeping of the office and medical space and facilities (including incidentals such as tissue and hand towels).

5.2 Delivery of Possession. County shall provide to SHP, beginning on January 1, 2024, possession and control of all County medical and office equipment in place at the Jail's health care unit. At the termination of this Agreement, SHP shall return to County's possession and control all County-owned medical and office equipment, in working order, reasonable wear and tear excepted, which were in place at the Jail's health care unit prior to the commencement of services under this Agreement or purchased by County for SHP's use in connection with this Agreement during the initial or any renewal term thereof.

5.3 Maintenance and Replenishment of Equipment. Except for the equipment and instruments owned by County at the inception of this Agreement, any equipment or instruments required by SHP during the term of this Agreement shall be purchased by SHP at its own cost. At the end of this Agreement, or upon termination, County shall be entitled to purchase SHP's equipment and instruments at an amount determined by SHP.

5.4 Infection Control—Personal Protective Equipment (PPE). SHP and County understand that adequate infection control PPE are essential and necessary for

the health and safety of SHP Staff, as well as for the health and safety of Clients and Jail Personnel, consistent with the correctional setting. SHP shall be financially responsible for the reasonable costs associated with providing sufficient infection control PPE for SHP Staff in compliance with regular County, State or Federal entity requirements or regulations. In the instance of any outbreak, pandemic, jail directive/instruction, or other unusual infection control situation, additional PPE supplies and/or cost increases above SHP's usual practice and procedure shall be assessed back to the County either through a contracted Cost Pool structure or direct billing back to the County for reimbursement to SHP.

ARTICLE VI: TERM AND TERMINATION OF AGREEMENT

6.1 Term. This Agreement shall commence on January 1, 2024. The initial term of this Agreement shall end on December 31, 2024, and this Agreement shall thereafter be automatically renewed for additional periods of twelve (12) months each ("renewal term"), beginning on January 1 of each year, subject to County funding availability, unless either party provides written notice to the other of its intent to terminate, or not renew, in accordance with the provisions of Section No. 6.2 of this Agreement. Notwithstanding any provision herein to the contrary, in the event SHP receives reasonably reliable notice or communication from the County or Sheriff, by and through its Jail Personnel, either in writing or otherwise, of the County's intent to solicit bids for Client health services, this Agreement shall automatically expire at the conclusion of the then-current initial term or renewal term, except as may be mutually agreed to and acknowledged by express written agreement between the parties to extend or renew up through and including a specified period.

6.2 Termination. This Agreement, or any renewal thereof, may be terminated as follows:

- (a) Termination by agreement. In the event that each party mutually agrees in writing, this Agreement may be terminated on the terms and date stipulated therein.
- (b) Termination for Cause. This Agreement may be terminated for Cause under the following provisions:

- (i) County's failure to materially comply with any provision of this Agreement, shall be considered grounds for termination of this Agreement by SHP upon sixty (60) days advance written notice to County specifying the termination effective date and identifying the "basis for termination." Upon receipt of the written notice, County shall have ten (10) days to provide a written response to SHP. If County provides a written response to SHP which, in SHP's reasonable determination, provides an adequate explanation for the "basis for termination" and County cures the "basis for termination" to the satisfaction of SHP, the sixty (60) day notice shall become null and void and this Agreement will remain in full force and effect.

- (ii) SHP's failure to materially comply with any provision of this Agreement shall be considered grounds for termination of this Agreement by County upon sixty (60) days advance written notice to SHP specifying the termination effective date and identifying the "basis for termination." Upon receipt of the written notice, SHP shall have ten (10) days to provide a written response to County. If SHP provides a written response to County, which, in County's reasonable determination, provides an adequate explanation for the "basis for termination" and SHP cures the "basis for termination" to the satisfaction of County, the sixty (60) day notice shall become null and void and this Agreement will remain in full force and effect.

Upon such a termination for Cause, County shall compensate SHP for any services authorized and satisfactorily rendered by SHP up through the date of termination as reflected by invoices timely submitted. If any costs relating to the period subsequent to such termination date have been paid by County, including any funds that remain in the Cost Pool, SHP shall promptly refund to County any such prepayment and/or remaining Cost Pool funds.

- (c) Termination by Non-renewal. Regardless of cause, either party may terminate this Agreement by non-renewal so long as the non-renewing party provides written notice to the other party no less than sixty (60) days prior to the expiration of the then current term.

- (d) Annual Appropriations and Funding. The parties recognize that the continuation of contracts to which County is a party are subject to appropriation. County may terminate this Agreement in whole or in part without penalty or costs of any kind due to non-appropriation of funds by the Door County Board of Supervisors, the State of Wisconsin or the Federal Government.

This paragraph shall not relieve County of its responsibility to pay for services rendered to County under this Agreement prior to the effective date of termination.

6.3 Responsibility for Client Health Care. Upon termination of this Agreement, all responsibility for providing health care services to all Clients shall belong to County.

ARTICLE VII. COMPENSATION.

7.1 Base Compensation. County shall compensate SHP based on the twelve-month annualized price of three hundred seventy-five thousand four hundred eighty dollars (\$375,480.00) during the initial term of this Agreement, payable in monthly installments. Monthly installments during the initial term of this Agreement shall be in the amount of thirty-one thousand two hundred ninety dollars (\$31,290.00) each. SHP shall bill County approximately thirty (30) days prior to the month in which services are to be rendered. Absent a legitimate billing dispute and provided County receives a bill from SHP consistent herewith, County agrees to pay SHP prior to the tenth (10th) day of the month in which services are rendered. In the event this Agreement should commence or terminate on a date other than the first or last day of any calendar month, compensation to SHP shall be prorated accordingly for the shortened month.

7.2 Increases in Client Population. County and SHP agree that the annual base price is calculated based upon an average daily Client population of up to seventy-four (74). If the average daily Client population exceeds seventy-four (74) Clients for any given month, the compensation payable to SHP by County shall be increased by a per diem rate of one dollar and twenty-five cents (\$1.25) ("Per Diem Rate") for each Client over seventy-four (74). The average daily Client population shall be calculated by adding the population or head count totals taken at a consistent time each day and dividing by the number of counts taken. The excess over an average of seventy-four (74), if any, shall be multiplied by the Per Diem Rate and by the number of days in the month to arrive at the increase in compensation payable to SHP for that month. In all cases where adjustments become necessary, the invoice adjustment shall be made on the invoice for a subsequent month's services. For example, if there is an average daily Client population for any given month of **seventy-nine (79)** Clients, resulting in an excess of five (5) Clients, then SHP shall receive additional compensation of five (5) times the Per Diem Rate times the number of days in that month. The resulting amount shall be an addition to the regular base fee and shall be billed on a subsequent monthly invoice.

This Per Diem Rate is intended to cover additional cost in those instances where minor, short-term changes in the Client population result in the higher utilization of routine supplies and services. However, the Per Diem Rate is not intended to provide for any additional fixed costs, such as new fixed staffing positions that might prove necessary if the Client population grows significantly and if the population increase is sustained. In such cases, SHP reserves the right to negotiate for an increase to its staffing complement and its contract price in order to continue to provide services to the increased number of Clients and maintain the quality of care. This would be subject to approval by County.

7.3 Future Years' Compensation. The amount of compensation (i.e., annual base price and Per Diem Rate as defined in Section Nos. 7.1 and 7.2, respectively) to SHP shall increase at the beginning of each Contract Year. Annual pricing for the second Contract Year, commencing January 1, 2025, and for the third Contract Year, commencing January 1, 2026, shall be adjusted to account for inflation based on the Consumer Price Index (CPI) for medical care as published by the United States Department of Labor, or by four percent (4%), whichever is higher. SHP shall provide written notice to County, at least ninety (90) days prior to expiration of the then existing term, of the amount of compensation increase requested for subsequent annual periods commencing on or after January 1, 2027.

7.4 Clients From Other Jurisdictions. Medical care rendered within the Jail to Clients from jurisdictions outside Door County, and housed in the Jail pursuant to written contracts between County and such other jurisdictions shall be the responsibility of SHP, but as limited by Section No. 1.7. Medical care that cannot be rendered within the Jail shall be arranged by SHP, but SHP shall have no financial responsibility for such services to those Clients. County shall be financially responsible for the cost of prescription medications, specialized medical equipment and supplies for all Clients from jurisdictions outside Door County in the event of a refusal to pay on the part of the jurisdiction with which Door County has entered into the aforementioned contract.

7.5 Responsibility For Work Release Clients. SHP and County agree that SHP shall be responsible for providing on-site medical services as reasonable and appropriate to Clients assigned to work release and/or release for community service work for government or nonprofit agencies ("Work Release Clients") upon a Client's presentation to SHP Staff at the Jail. Notwithstanding any other provisions of this Agreement to the contrary, SHP and County agree that Work Release Clients are themselves personally responsible for the costs of any medical services performed by providers other than SHP, when the illness or injury is caused by and results directly or indirectly from the work being performed, or when such illness or injury is treated while the Work Release Client is on work release. The costs of medical services associated with a particular illness or injury incurred by a Work Release Client while on work-release may be covered by workers' compensation, medical insurance, accident insurance, or any other policy of insurance or source of payment for medical and hospital expenses, but such costs shall not otherwise be the financial responsibility of SHP. In all cases, SHP shall be responsible for providing medical care for any Work Release Client who presents to medical staff on-site at the Jail, including any Work Release Client injured or infirmed while on work release or release for community service, to the extent such care can be reasonably provided on-site, or shall assist with arrangements to obtain outside medical care as necessary.

ARTICLE VIII: LIABILITY AND RISK MANAGEMENT.

8.1 Insurance. At all times during this Agreement, SHP shall, at its sole cost and expense, procure and maintain professional liability insurance in the minimum amount of at least one million dollars (\$1,000,000.00) per occurrence and five million dollars (\$5,000,000.00) in the aggregate. SHP shall provide County with a Certificate of Insurance evidencing such coverage and shall have County named as an additional insured. In the event of any expiration, termination or modification of coverage, SHP shall immediately notify County in writing.

8.2 Lawsuits Against County. In the event that any lawsuit (whether frivolous or otherwise) is filed against County, its elected officials, employees and agents based on or containing any allegations concerning SHP's medical care of Clients and the performance of SHP's employees, agents, subcontractors or assignees, the parties agree that SHP, its employees, agents, subcontractors, assignees or independent contractors, as the case may be, may be joined as parties defendant in any such lawsuit and shall be responsible for their own defense and any judgments rendered against them in a court of law.

8.3 Hold Harmless. SHP agrees to indemnify and hold harmless the County, its officials, agents and employees from and against any and all claims, actions, lawsuits, damages, judgments or liabilities of any kind that are caused by, based upon or arising out of any act, conduct, misconduct or omission of SHP and SHP Staff, which includes its employees, subcontractors, independent contracts and assign, in connection with the performance or non-performance of its duties under this Agreement. This duty to indemnify shall include all attorneys' fees and litigation costs and expenses of any kind whatsoever. County or Sheriff shall promptly notify SHP of any incident, claim, or lawsuit of which County or Sheriff becomes aware and shall fully cooperate in the defense of such claim, but SHP shall retain sole control of the defense while the action is pending, to the extent allowed by law. In no event shall this agreement to indemnify be construed to require SHP to indemnify the County, its agents and/or employees from the County's, its agents' and/or employees' own negligence and/or their own actions or inactions.

ARTICLE IX: MISCELLANEOUS.

9.1 Independent Contractor Status. The parties acknowledge that SHP is an independent contractor engaged to provide for the delivery of health services to Clients at the Jail, as set forth in this Agreement. Nothing in this Agreement is intended nor shall be construed to create an agency relationship, an employer/employee relationship, or a joint venture relationship between the parties.

9.2 Assignment and Subcontracting. SHP shall not assign any of its rights or delegate any of its duties under this Agreement without the express written consent of County which consent shall not be unreasonably withheld. Any such assignment or subcontract shall include the obligations contained in this Agreement. Any assignment or subcontract shall not relieve SHP of its independent obligation to provide the services and be bound by the requirements of this Agreement.

9.3 Notice. Unless otherwise provided herein, all notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally in hand or delivered by certified or registered first-class mail (return receipt requested, postage prepaid) or Federal Express, UPS or other reputable overnight courier service (with signed delivery confirmation), and transmitted by electronic mail transmission, including PDF (with delivery and read receipt confirmation), and addressed to the appropriate party at the following address and regularly-monitored electronic mail address of such party, or to any other person at any other address and regularly-monitored electronic mail address as may be designated in writing by the parties:

- a. County: Door County Jail
Jail Lieutenant
1201 South Duluth Avenue
Sturgeon Bay, Wisconsin 54235
Email: _____

- b. SHP: Southern Health Partners, Inc.
2030 Hamilton Place Boulevard, Suite 140
Chattanooga, Tennessee 37421
Attn: President
Email: jennifer.hairsine@southernhealthpartners.com and
lacey.lafuze@southernhealthpartners.com

Notices shall be effective upon receipt regardless of the form used.

9.4 Governing Law and Disputes. This Agreement and the rights and obligations of the parties hereto shall be governed by, and construed according to, the laws of the State of Wisconsin, except as specifically noted. Disputes between the parties shall, first, be formally mediated by a third party or entity agreeable to the parties, in which case the parties shall engage in good faith attempts to resolve any such dispute with the Mediator before any claim or suit arising out of this Agreement may be filed in a court of competent jurisdiction.

9.5 Entire Agreement. This Agreement, including any exhibits or addendums attached hereto, constitutes the entire agreement of the parties and is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions and agreements that have been made in connection with the subject matter hereof. No modifications or amendment to this Agreement shall be binding upon the parties unless the same is in writing and signed by the respective parties hereto. All prior negotiations, agreements and understandings with respect to the subject matter of this Agreement are superseded hereby.

9.6 Amendment. This Agreement may be amended or revised only in writing and signed by all parties.

9.7 Waiver of Breach. The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as, or be construed to be, a waiver of any subsequent breach of the same or other provision hereof.

9.8 Other Contracts and Third-Party Beneficiaries. The parties acknowledge that SHP is neither bound by nor aware of any other existing contracts to which County is a party and which relate to the providing of medical care to Clients at the Jail. The parties agree that they have not entered into this Agreement for the benefit of any third person or persons, and it is their express intention that the Agreement is intended to be for their respective benefit only and not for the benefit of others who might otherwise be deemed to constitute third-party beneficiaries hereof.

9.9 Severability. In the event any provision of this Agreement is held to be unenforceable for any reason, the unenforceability thereof shall not affect the remainder of the Agreement which shall remain in full force and effect and enforceable in accordance with its terms.

9.10 Liaison. The Door County Sheriff or his designee shall serve as the liaison with SHP.

9.11 Cooperation. On and after the date of this Agreement, each party shall, at the request of the other, make, execute and deliver or obtain and deliver all instruments and documents and shall do or cause to be done all such other things which either party may reasonably require to effectuate the provisions and intentions of

this Agreement.

9.13 Authority. The parties signing this Agreement hereby state that they have the authority to bind the entity on whose behalf they are signing.

9.14 Binding Effect. This Agreement shall be binding upon the parties hereto, their heirs, administrators, executors, successors and assigns.

9.15 Cumulative Powers. Except as expressly limited by the terms of this Agreement, all rights, powers and privileges conferred hereunder shall be cumulative and not restrictive of those provided at law or in equity.

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IN WITNESS WHEREOF, the parties have executed this Agreement in their official capacities with legal authority to do so.

DOOR COUNTY, WISCONSIN

BY:

Date: _____

ATTEST:

Date: _____

SOUTHERN HEALTH PARTNERS, INC.

BY:

Jennifer Hairsine, President and Chief Executive Officer

Date: _____



Door County Emergency Services

916 N 14th Ave.
Sturgeon Bay, WI 54235

Aaron LeClair, Director

11/02/2023

TO: Public Safety Committee

FROM: Aaron LeClair

RE: Operations Summary – October 2023

October call statistics will be handed out at the committee meeting.

Training Programs:

- One casual call Paramedic is participating in the field training program.
- Two Full-Time EMTs are participating in the field training program.
- Initial Emergency Medical Responder (EMR) class has 13 personnel
- Personnel are participating on-line, in-house training programs, and Squad Meetings.

Staffing:

Full-time Paramedic: 23 of 24 positions filled.
Five candidates are being tested and interviewed.

Casual Call Paramedic: 9 of 10 positions filled.

Full-time EMT/AEMT: 4 of 6 positions filled.
Second round of recruitment ongoing with only one new applicant.

Casual Call EMT/AEMT: 21 of 25 positions filled.

On Call EMT/AEMT (Island): 15 of 20 positions filled.

Captain: 2 of 3 positions filled.
Final candidate selected. Waiting to start the program.

Billing Specialist: 2 of 3 positions filled.
Continuing to conduct interviews.

Emergency Management:

- 2024 EMPG/EPCRA grants were successfully submitted.
- Joseph (Jeb) Saelens has accepted the Emergency Management position and is scheduled to start November 20th.