

Notice of Public Meeting  
**Thursday, August 3, 2023**

**Meeting start:  
1:00 p.m.**

**DOOR COUNTY  
RESOURCE PLANNING  
COMMITTEE**

**Door County Government Center**<sup>1</sup>  
**Peninsula Room**  
**(C121, 1st floor)**  
**421 Nebraska Street**  
**Sturgeon Bay, WI 54235**

Oversight for Land Use Services Department

**AGENDA**

1. Call business meeting to order.
2. Establish a quorum: roll call.
3. Adopt agenda/properly noticed.
4. Approve July 6, 2023 meeting minutes.
5. Correspondence.
6. Public comment: Information may be received from members of the public, *except* information related to a pending hearing (e.g., zoning amendment or conditional use permit). Extensive discussion and all action must be deferred until and unless specific notice of the subject matter is included on the agenda.
7. Convene in Closed Session for purpose of "...[c]onfering with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved..." under § 19.85(1)(g), Wis. Stats., including *Michael S. Bahrke, et al. v. Door County Board of Adjustment, et al.*, Door County Circuit Court Case No. 21-CV-123; *Camp Zion, Inc. v. Door County, et al.*, U.S. District Court for the Eastern District of Wisconsin Case No. 23-CV-582; and *Michael S. Bahrke, et al. v. Christian Catholic Church d/b/a Christ Community Church of Zion a/k/a Camp Zion, Inc.*, Door County Circuit Court Case No. 23-CV-95.  
  
Roll call vote required.
8. Reconvene in Open Session. Roll call vote required.
9. Finance matters:
  - a. Review of Land Use Services capital improvement plan projects: address signs and POWTS file scanning.
  - b. 2<sup>nd</sup> quarter 2023 department financial report review. (See [https://drive.google.com/file/d/1N1jTyLKE5ci430qt-8qAUoyOxlv\\_iDtF/view](https://drive.google.com/file/d/1N1jTyLKE5ci430qt-8qAUoyOxlv_iDtF/view).)
10. Matters to be placed on a future agenda or referred to a committee, official, or employee.
11. Next meeting dates:
  - August 10, 2023: Zoning hearing. 1:00 p.m. start.
  - August 17, 2023: No meeting.
  - August 31, 2023: Potential business meeting at 1:00 p.m.
  - September 7, 2023: ?
  - September 14, 2023: ?
  - September 21, 2023: No meeting.
  - September 28, 2023: ?
12. Adjourn.

**Anyone wishing to speak must attend in person.**

Members of the public who wish to simply monitor/observe the meeting may attend in person or do so remotely by using the link below, or via the Zoom smartphone app, or by calling (312) 626-6799.

**Link:**

<https://us02web.zoom.us/j/84326774238?pwd=UGtZcFJCQ3kweVdxT0l2QzFyc1FKZz09>

**Zoom Webinar ID: 843 2677 4238**

**Passcode: 118228**

MKG/lr  
07/27/23

Notice in compliance with the Americans with Disabilities Act: 1) Any person needing assistance to participate in this meeting should contact the Office of the County Clerk at (920) 746-2200. Notification 72 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting. 2) Door County is committed to making its electronic and information technology (e.g., website and contents) accessible for all persons. If you encounter difficulty accessing the posted materials for this meeting, located on-line at <https://www.co.door.wi.gov/AgendaCenter> under the committee name, or have trouble accessing the virtual meeting, please call (920) 746-2323, or send a FAX to (920) 746-2387, or send an e-mail to [Lriemer@co.door.wi.us](mailto:Lriemer@co.door.wi.us) so that we may determine how to best assist you.

**MINUTES OF MEETING  
DOOR COUNTY RESOURCE PLANNING COMMITTEE**

**July 6, 2023**

**1. Call business meeting to order.**

Chair Enigl called a regular business meeting of the Resource Planning Committee to order at 3:00 p.m. in the Door County Government Chambers Room (C102, 1<sup>st</sup> floor), 421 Nebraska Street, Sturgeon Bay, Wisconsin.

**2. Establish a quorum: roll call.**

<b>Present:</b>	<b><u>RPC Members</u></b>	<b><u>Staff</u></b>
	David Enigl	Mariah Goode
	Roy Englebert	Ken Pabich (present for items 8 and 9)
	Ken Fisher	
	Hugh Zettel	
	Morgan Rusnak	

**3. Adopt agenda/properly noticed.**

After verification of proper notice and posting procedures, there was a motion by Zettel, seconded by Rusnak, to adopt the agenda as presented. Motion carried unanimously.

**4. Approve June 15, 2023 meeting minutes.**

Motion by Englebert, seconded by Zettel, to approve the minutes as presented. Motion carried unanimously.

**5. Correspondence.**

None.

**6. Public comment: Information may be received from members of the public, *except* information related to a pending hearing (e.g., zoning amendment or conditional use permit). Extensive discussion and all action must be deferred until and unless specific notice of the subject matter is included on the agenda.**

None.

**7. Addressing program matters:**

**a. Resolution: Uniform Addressing Manual revisions.**

Goode and RPC members reviewed the changes that had been made since the last meeting, per their requests at that time. RPC members noted language should be added to the resolution indicating that feedback had now been solicited from public safety stakeholders. Final changes RPC members requested to the manual were to use either Door County Corporation Counsel or Corporation Counsel throughout, to add language on page 7 making it clear property owners are the ones responsible for maintaining signs after they are installed, and in sections V.F. and VII.F., to leave the word “road” instead of replacing it with “ground.”

Motion by Englebert, seconded by Zettel, to approve and forward the resolution and manual with the changes discussed to county board. Motion carried unanimously.

**b. FYI re: invitation to bid for address sign manufacture and installation.**

Goode indicated that, if the addressing manual revisions are accepted by county board, the invitation to bid should go out in late July or early August, with a 45-day response deadline. RPC members did not have any questions or concerns.

**8. Resolution: Zoning fee schedule: Eliminate fees for communication towers, increase most zoning and land division fees.**

After reviewing and discussing the proposed fee schedule changes recommended by staff, there was a motion by Zettel, seconded by Fisher, to recommend to county board approval of the resolution and fee schedule as presented, with an effective date of September 1<sup>st</sup>. Motion carried unanimously.

**9. Personnel matter FYI: Requests have been submitted for 2024 to (a) reclass one Zoning Administrator to Senior Zoning Administrator and (b) hire a fourth Zoning Administrator (latter request agreed to by consensus at April 27, 2023 RPC meeting).**

RPC members had no questions or concerns about these matters.

**10. Next meeting dates:**

- **July 20, 2023:** No meeting.
- **August 3, 2023:** Business meeting. 3:00 p.m. start.
- **August 10, 2023:** Hearing?
- **August 17, 2023:** No meeting.
- **August 31, 2023:** Hearing?
- **September 7, 2023:** No meeting.
- **September 14, 2023:** Hearing?
- **September 21, 2023:** No meeting.
- **September 28, 2023:** Business meeting?

Discussion:

July 20<sup>th</sup> and August 17<sup>th</sup>: No meetings.

August 3<sup>rd</sup>, 10<sup>th</sup>, and 31<sup>st</sup>: HOLD all three dates for 1:00 start, potential business meeting and/or possible zoning hearing.

September dates and times to be determined in the coming weeks.

Meeting schedule as discussed, noted.

**11. Adjourn.**

Motion by Fisher seconded by Englebert, to adjourn. Motion carried unanimously.

Meeting adjourned at 3:55 p.m.

**MINUTES OF MEETING  
RESOURCE PLANNING COMMITTEE  
July 6, 2023**

Reported by,

Mariah Goode  
Land Use Services Director