



Tom Ash - President **Aaron Ash** - Vice President
Hilary Heard - Secretary **Jamie Soukup** - Assistant Secretary
Kristin Tassoul - Treasurer **Steve Jennerjohn** - Assistant Treasurer
Jeremy Schopf - Vendor Relations/Member at Large
John White - Member at Large **Thad Ash** - Member at Large
Candis Dart – 4-H Liason

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August 9-13th, 2023

Meeting of the Door County Fair Board

July 26th, 2023 6:00 pm

Junior Fair Building, John Miles County Park Sturgeon Bay

1. Call to order
2. Establish a Quorum
3. Approve Agenda
4. Approve June 19 Minutes
5. Liaison Report
6. Intern Report
7. Superintendents
8. 2023 Fair
 - a. Contracts/ Events
 - b. Marketing/Advertising
 - c. Sponsorships
 - d. Vendors
 - e. Stands Review
 - f. Workers/Personnel
 - g. Supplies
 - h. Buttons/Passes
9. Block Party
10. Other
11. Next Meeting
12. Adjourn

Deviation from the order shown may occur.

DOOR COUNTY FAIR NOVEMBER MEETING
Wednesday, July 19, 2023 6:00PM
County Board Room, Door County Government Center, Sturgeon Bay

1. Call to order
The meeting was called to order at ____ 6:01 ____ by Tom Ash
2. Establish a Quorum
__Yes established, , Aaron Ash, Steve Jennerjohn, , Hilary Heard, Jamie Soukup, Thad Ash, John White, Jeremy Schopf, , Roy Engelbert, Tom Ash, Kristen Tassoul, Wayne Spritka, Trent Olson, Candis Dart, Melanie Sargent, Mike Sargent, Ken Pabich, Brandon Peterson

Not in attendance: Emily Guilleet, Claire Olson,
3. Approve Agenda
Motion by ____Steve_____, seconded by ____Thad_____ to approve the agenda.
4. Approve 4.19.23 Minutes (see attached)
Motion by ____Thad_____, seconded by _____steve_____ to approve the minutes of November 16, 2022.
5. Liaison Report - Took in the Kewanee County Fair – Very different from the Door County Fair. Kid rides and Adult rides separated. Very Large Animal show, watched the Holstien event. Interesting to see the dynamics between the two fairs.
6. Intern Report - No Applicants
7. 2023 Fair
 - a. Events/Contracts – Trent Olson – 8-9 years running the Derby – Few issues – Which water truck to use, where keys are. They were advised to use the Red one. County gave a loader in the past, would the fair rent the loader from C & W for the day? Peninsula Property Management donated for the Truck Pull perhaps he would donate for the demo derby. C&W would want fuel returned/refunded. They were advised to fuel up before leaving. Are we able to obtain sticks for the demos this year? Radios were rented from the track. Wondering if the Motorcycle people could be gone by 10am. Fair agreed to have them stick closer together. They were advised to have a lot better clean up after for car parts and glass. John will remove the outlets that are an issue. The actual driver needs to receive payout check. There will be a gap between end of demo and checks being available. Track maintenance is asking for a couple of hours after truck pulls to clean up track. We said up till midnight is best. Demo people asked to provide list of workers. Help is needed at main gate from race staff. If they don't come in hauler or have a pass, they will have to pay. Race will make a list of all the workers and will make a reminder announcement at drivers meeting that if they are not in hauler they will pay, unless specified by a selected volunteer. Same goes for demo derby. Horses requested water truck on standby. Trent will send a list of workers for the demo derby to Steve. Waiting for certificate of Insurance from the groups.
 - b. All contracts are in place, the last step is getting the list of soda and refreshments for bands. Aaron will get insurance for cleaners to Steve. Steve is working on w-9's, needs Bachus Lotus for sure and maybe a couple others he will get list to Tom. Hatco is making passes for their group. There will be a coupon that will be given for \$3 off alcoholic beverage at any stands until 3pm. They will need to come through the ticket booth. They will need to be invoiced. Dock Dogs will be here Thursday Morning, can they provide a roundabout time that they need water, Aaron said typically around 9-10am. Wood carver will bring in his own stuff, pig and ducks will be near horticulture building, will need a hose around the back side of building. The campers and the Pizza truck need a hook up for water. Tractors are coming from Schopfs and Staats, we will do 4 buttons each for them. Lacrosse will be in the corner by the track, the stall fee is \$15 per night they pay the fair and the fair will reimburse. Shavings will be \$6 per bail. Free entry for the team and coach all others pay fee. Michael will help with setting up and taking down. County will help with garbage. Planning to put handy cap parking by poultry buildings. Need to publicize that handy cap parking is off of Alabama.

b. Marketing/ Advertising – Laura will get brochures; Tim Kohls sent him his advertising that he will do with the Grand champion sponsors as well as Lets go Door County.

c. Sponsorships

1. Packet/Benefits – Double check to make sure all sponsor packets are taken care of correctly. Hilary asked that you take your packet to the respective sponsors for delivery.

d. Vendors – has 23 spaces on the midway reserved for a total of 320 frontage feet. Kim has 32 signed and confirmed, she will have roughly 35 by fair, plus we will 7 indoor spaces sold. May have one with a breakfast menu, waiting on paperwork. They will be able to start set up around 1pm on Wednesday in the Merchants building.

e. Stands Review – More will be said about next meeting. They will get 10 buttons and 6 parking passes. The county will give out passes as well as Hatco. They will get a copy of all food token/pass items by Wednesday morning of the fair. They will have a wrist band chart as well.

f. Workers/Personnel – We will not have a south gate. Sturgeon Bay basketball team. Looking for lots of help

g. Supplies – Got items to start cleaning up, Thad has paper for the cabinets. Will check to see if anything needs painting. We have paper plates, paper toweling, staples, etc. Cleaning supplies are here. We will have at least 2 first aid stands.

h. Buttons/Passes – We have exhibitor, sponsor, worker passes printed. Do we need parking passes for vendors. We need to make a vendor pass for parking, Aaron will have Laura print 50 hanging parking passes.

8. Responsibility Check list - Went through the list – nothing was noticed that was missed or forgotten.
9. Drill Team Horse – We have a person who is competing in the drill team, is a 4-H member, and wants to bring horse for one night. The drill team is not a 4-H event at the fair. Option – say they must come Thursday -Sunday, Option 2 – we treat the person like Lacrosse – they rent the stall and clean with specific rules. Option 3 is trailering your horse in 2 days in a row. The board chose to offer option 1 then 3.
10. Other – Candis raised concern about protesters that were at Kewaunee County Fair. We must designate a spot for them if they show. We will designate a spot outside; Ken will give a heads up to the sheriff reserves.
11. Thad showed us the square for the state quilt, it was a cherry design. That will be going in the mail soon.
12. Next Meeting – Next Wednesday, July 26
13. Adjournment
Motion by ___Tom_____, seconded by ___Steve_____ to adjourn. Motion carried. Time:
___7:19___pm
Submitted by _____ Hilary Heard_____