

Thursday,
July 14, 2022
at 12 PM

TREATMENT COURT STEERING COMMITTEE

A SUBCOMMITTEE OF THE CRIMINAL JUSTICE
COLLABORATING COUNCIL

Door County Justice
Center
Sheriff's Office
Conference Room
1201 S. Duluth Avenue
Sturgeon Bay, WI 54235

AGENDA:

1. Call Meeting to Order
2. Roll Call
3. Adopt Agenda
4. Approve Minutes from last Meeting:
May 26, 2022 Treatment Court Steering Committee
5. Old Business:
 - a. Treatment Court Case Plans
 - b. Drug and alcohol testing procedures for clients
 - c. Legal status of Treatment Court clients
6. New Business:
 - a. August Treatment Court Monday Plans
 - b. Other Treatment Court Updates
7. Matters to be placed on a future agenda or to be referred to a Committee, Official or Employee
8. Next Meeting date: Thursday, July 28, 2022.
9. Adjourn

To mitigate the impact of COVID-19 this meeting will also be conducted by teleconference or video conference.

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/82137761381?pwd=cktVUXh2dHIHTDEyUStqT1dEOHFvZz09>

Webinar ID: 821 3776 1381
Passcode: 568199

Or Telephone:
1 312 626 6799

Deviation from the order shown may occur

In compliance with Disabilities Act, any person needing assistance to participate in this meeting, should contact the Office of County Clerk at 920-746-2200. Notification 48 hours prior to a meeting will enable the County to make reasonable arrangements to ensure accessibility to that meeting.

AGENDA Posted: _____, 2022 by _____

Door County Treatment Court Steering Committee Minutes

(A Subcommittee of the Criminal Justice Collaborating Council Committee)

Meeting held Thursday, May 26, 2022

Held at the Door County Justice Center

Note: These minutes are subject to review and approval of the Treatment Court Steering Committee

1. **Kelsey Christensen called the meeting to order at 12:09 p.m.**
2. **Present:** Joe Krebsbach, Amy Lehman, Eric Habetler, Lisa Barnaby, Colleen Nordin, Judge David Weber, Kim Bridenhagen, Donna Altepeter, Steve Seyfer, Sara Siefert, Tammy Sternard, Shannon Viel, and Kelsey Christensen.
3. **Adopt Agenda for this meeting:** Motion by Judge Weber, seconded by S. Siefert to adopt the agenda. Motion carried by unanimous voice vote.
4. **Approve Minutes from Last meeting: March 31, 2021**
Motion by C. Nordin, seconded by J. Krebsbach to approve minutes. Motion carried by unanimous voice vote.
5. **New Business:**
 - a. **Updated Treatment Court Phases:**
Committee agreed to keep the phases as is, but discussed case plans. Determined best for separate weekly meeting between treatment, DOC, and case manager to update Treatment Court case plan. K. Christensen and A. Lehman to continue research on case plans.
 - b. **HOIST Training on June 9th from 1:30-4:30pm:**
K. Christensen reminded committee of the training and that zoom link will be sent by state representative.
 - c. **Drug and alcohol testing procedures for clients:**
Committee identified the needs to for more comprehensive testing regularly. J. Krebsbach to determine what level of testing DHHS's lab is able to provide. Committee to reevaluate at next steering committee meeting.
 - d. **Legal status of the Treatment Court clients:**
Committee reviewed provided documents and discussed treatment court stance. Committee could not come to a decision and asked to put this on for next Steering Committee meeting.
 - e. **Other Treatment Court Updates:**
No other updates at this time.
6. **Matters to be placed on future agenda:**
Case plans, Drug and alcohol testing procedures for clients, and Legal status of the Treatment Court clients.
7. **Next Meeting Date:** July 14, 2022 at 12pm.
8. **Adjourn:** Motion by J. Krebsbach, second by S. Viel to adjourn. Motion carried by unanimous voice vote. Meeting adjourned at 1:02 p.m.

Respectfully submitted by Kelsey Christensen, Court Services Coordinator

Treatment Court Case Plan

Participant: Click or tap here to enter text.

Demographics:

Ethnicity: Choose an item.
Gender Identification: Click or tap here to enter text.
DOB: Click or tap here to enter text.
Disabilities/Diagnoses: Click or tap here to enter text.
Children (name & age at admission): Click or tap here to enter text.
Employment Status: Click or tap here to enter text.
Educational Attainment: Click or tap here to enter text.
Legal Residence: Click or tap here to enter text.
Phone Number: Click or tap here to enter text.
Date Demographics entered into CORE: Click or tap to enter a date.

Key Dates:

Admission Date	Click or tap to enter a date.	
	Start Date	End Date
Phase 1	Click or tap to enter a date.	Click or tap to enter a date.
Phase 2	Click or tap to enter a date.	Click or tap to enter a date.
Phase 3	Click or tap to enter a date.	Click or tap to enter a date.
Phase 4	Click or tap to enter a date.	Click or tap to enter a date.
Phase 5	Click or tap to enter a date.	
Graduation date	Click or tap to enter a date.	
After care start date	Click or tap to enter a date.	

Legal Data:

Court Case Number: Click or tap here to enter text.
Charges: Click or tap here to enter text.
Sponsor: Click or tap here to enter text.
Probation Officer: Click or tap here to enter text.
Therapist: Click or tap here to enter text.

Phase 1: Chance & Responsivity (60 Days)

Requirements	Date(s) and/or Time(s)	Progress Note(s)
Weekly Court Attendance w/ Rule of 40	Mondays @ 1:30 PM	Click or tap here to enter text.
Alcohol & Drug Testing a Minimum of 2x/week		Positive: Missed:
14 Days Minimum Abstinence		Date Completed: Click or tap to enter a date.
Weekly Mtg w/ Case Manager	Click or tap here to enter text.	Click or tap here to enter text.
Personalized Goal(s):	Click or tap here to enter text.	Goal(s):Click or tap here to enter text. Click or tap here to enter text.
Weekly Mtg w/ Probation Agent	Click or tap here to enter text.	Click or tap here to enter text.
Identify: People, Places, Things	Click or tap here to enter text.	People:Click or tap here to enter text. Places:Click or tap here to enter text. Things:Click or tap here to enter text. Restrictions:Click or tap here to enter text.
Attend all formal scheduled Treatment Sessions	Individual:Click or tap here to enter text. IOP: Monday & Wednesdays 9 AM – 12 PM	Click or tap here to enter text. IOP Completed: Click or tap to enter a date.
Community Based Programming		
Housing Needs		Address:Click or tap here to enter text. Click or tap here to enter text.
Medical Needs	Medical Insurance Verified/Obtained: Click or tap to enter a date. Medical Assessment:Click or tap to enter a date.	
Sanctions	Date:Click or tap to enter a date. Date:Click or tap to enter a date. Date:Click or tap to enter a date. Date:Click or tap to enter a date. Date:Click or tap to enter a date.	Sanction & Behavior(s)
		Click or tap here to enter text.

Phase 2: Challenge & Criminogenic Needs (90 Days)

Requirements	Date(s) and/or Time(s)	Progress Note(s)
Weekly Court Attendance w/ Rule of 40	Mondays @ 1:30 PM	Click or tap here to enter text.
Alcohol & Drug Testing a Minimum of 2x/week		Positive: Missed:
30 Days Minimum Abstinence		Date Completed: Click or tap to enter a date.
Weekly Mtg w/ Case Manager	Click or tap here to enter text.	Click or tap here to enter text.
Personalized Goal(s):	Click or tap here to enter text.	Goal(s):Click or tap here to enter text. Click or tap here to enter text.
Weekly Mtg w/ Probation Agent	Click or tap here to enter text.	
Identify: People, Places, Things	Click or tap here to enter text.	People:Click or tap here to enter text. Places:Click or tap here to enter text. Things:Click or tap here to enter text. Restrictions:Click or tap here to enter text.
Identify "Driver"	Date Identified:Click or tap to enter a date.	"Driver": Choose an item. Click or tap here to enter text.
Goal(s) to reduce "Driver" Influence	Date Goal(s) Identified:Click or tap to enter a date.	Goal(s):Click or tap here to enter text. Click or tap here to enter text.
Attend all formal scheduled Treatment Sessions	Individual:Click or tap here to enter text. IOP: Mondays & Wednesdays 9 AM – 12 PM	Click or tap here to enter text. IOP Completed: Click or tap to enter a date.
Attend one weekly Support Connection per week	AA: NA: 115: Other:	Click or tap here to enter text.
Housing Needs		Address:Click or tap here to enter text. Click or tap here to enter text.
Medical Needs	Medical Insurance Obtained/Verified: Click or tap to enter a date.	Ongoing Medical Needs Identified/Addressed: Click or tap here to enter text.

Financial Needs		Click or tap here to enter text.
Sanctions		Sanction & Behavior(s)
	Date:Click or tap to enter a date. Date:Click or tap to enter a date. Date:Click or tap to enter a date. Date:Click or tap to enter a date. Date:Click or tap to enter a date.	Click or tap here to enter text.

Phase 3: Choice & Maintenance (90 Days)

Requirements	Date(s) and/or Time(s)	Progress Note(s)
Bi-Weekly Court Attendance w/ Rule of 40	Monday @ 1:30 PM (Choose an item.and Choose an item. Mondays of the Month)	Click or tap here to enter text.
Alcohol & Drug Testing a Minimum of 2x/week		Positive: Missed:
45 Days Minimum Abstinence		Date Completed: Click or tap to enter a date.
Bi-weekly Mtg w/ Case Manager	Choose an item.and Choose an item. Choose an item.of the month @ ___time.	Click or tap here to enter text.
Personalized Goal(s):	Click or tap here to enter text.	Goal(s):Click or tap here to enter text. Click or tap here to enter text.
Bi-weekly Mtg w/ Probation Agent	Click or tap here to enter text.	
Identify: People, Places, Things	Click or tap here to enter text.	People:Click or tap here to enter text. Places:Click or tap here to enter text. Things:Click or tap here to enter text. Restrictions:Click or tap here to enter text.
“Driver”	Identified from Phase 2:Click or tap to enter a date.	“Driver”: Choose an item. Click or tap here to enter text.
Continued Goal(s) to reduce “Driver” Influence	Date Goal Identified:Click or tap to enter a date.	Goal(s):Click or tap here to enter text. Click or tap here to enter text.
Attend all formal scheduled Treatment Sessions	Individual:Click or tap here to enter text. IOP: Mondays & Wednesdays 9 AM – 12 PM	Click or tap here to enter text. IOP Completed:Click or tap to enter a date.
Attend two weekly Support Connection per week	AA: NA: 115: Other:	Click or tap here to enter text.
Housing Needs		Address:Click or tap here to enter text. Click or tap here to enter text.

Medical Needs	Medical Insurance Verified: Click or tap to enter a date.	Ongoing Medical Needs Addressed: Click or tap here to enter text.
Financial Needs		Click or tap here to enter text.
Employment/Vocational/Educational Obtainment	Date Obtained: Click or tap to enter a date.	Click or tap here to enter text.
Participation in Pro-Social Activities		Identified Activities:Click or tap here to enter text. Click or tap here to enter text.
Sanctions	Date:Click or tap to enter a date. Date:Click or tap to enter a date. Date:Click or tap to enter a date. Date:Click or tap to enter a date. Date:Click or tap to enter a date.	Sanction & Behavior(s)
		Click or tap here to enter text.

Phase 4: Change & Restorative Justice (90Days)

Requirements	Date(s) and/or Time(s)	Progress Note(s)
Monthly Court Attendance w/ Rule of 40	Monday @ 1:30 PM (Choose an item. Monday of the Month)	Click or tap here to enter text.
Alcohol & Drug Testing a Minimum of 2x/week		Positive: Click or tap here to enter text. Missed: Click or tap here to enter text.
60 Days Minimum Abstinence		Date Completed: Click or tap to enter a date.
Mtg w/ Case Manager Twice per Month	Click or tap here to enter text.	Click or tap here to enter text.
Personalized Goal(s):	Click or tap here to enter text.	Goal(s): Click or tap here to enter text. Click or tap here to enter text.
Mtg w/ Probation Agent Twice per Month	Click or tap here to enter text.	
Identify: People, Places, Things	Click or tap here to enter text.	People: Click or tap here to enter text. Places: Click or tap here to enter text. Things: Click or tap here to enter text. Restrictions: Click or tap here to enter text.
“Driver”	Identified from Phase 2:Click or tap to enter a date.	“Driver”: Choose an item. Click or tap here to enter text.
Continued Goal(s) to reduce “Driver” Influence	Date Goal Identified: Click or tap to enter a date.	Goal(s): Click or tap here to enter text. Click or tap here to enter text.
Attend all formal scheduled Treatment Sessions	Individual: Click or tap here to enter text. IOP: Mondays & Wednesday 9 AM – 12 PM	IOP Completed: Click or tap to enter a date.
Relapse Prevention Plan	Date Started: Click or tap to enter a date.	Date Completed: Click or tap to enter a date. Click or tap here to enter text.
Moral Reconciliation Therapy (MRT)-Criminal Thinking Group	Date Started: Click or tap to enter a date. Click or tap here to enter text.	Date Completed: Click or tap to enter a date. Click or tap here to enter text.

Attend two weekly Support Connection per week	AA: NA: 115: Other:	Click or tap here to enter text.
Housing Needs		Address:Click or tap here to enter text. Click or tap here to enter text.
Medical Needs	Medical Insurance Verified: Click or tap to enter a date.	Ongoing Medical Needs Addressed: Click or tap here to enter text.
Financial Needs		Click or tap here to enter text.
Employment/Vocational/Educational Maintained	Date Obtained in Phase 3: Click or tap to enter a date.	Click or tap here to enter text.
Maintain Participation in Pro-Social Activities		Identified Activities:Click or tap here to enter text. Click or tap here to enter text.
Sanctions	Date:Click or tap to enter a date. Date:Click or tap to enter a date. Date:Click or tap to enter a date. Date:Click or tap to enter a date. Date:Click or tap to enter a date.	Sanction & Behavior(s)
		Click or tap here to enter text.

Phase 5: Courage & Self-Actualization (90 Days)

Requirements	Date(s) and/or Time(s)	Progress Note(s)
Monthly Court Attendance w/ Rule of 40	Monday @ 1:30 PM (Choose an item. Monday of the Month)	Click or tap here to enter text.
Alcohol & Drug Testing a Minimum of 2x/week		Positive: Missed:
90 Days Minimum Abstinence		Date Completed: Click or tap to enter a date.
Mtg w/ Case Manager Twice per Month	Click or tap here to enter text.	Click or tap here to enter text.
Personalized Goal(s):	Click or tap here to enter text.	Goal(s):Click or tap here to enter text. Click or tap here to enter text.
Mtg w/ Probation Agent Twice per Month	Click or tap here to enter text.	
Identify: People, Places, Things	Click or tap here to enter text.	People:Click or tap here to enter text. Places:Click or tap here to enter text. Things:Click or tap here to enter text. Restrictions:Click or tap here to enter text.
“Driver”	Identified from Phase 2:Click or tap to enter a date.	“Driver”: Choose an item. Click or tap here to enter text.
Continued Goal(s) to reduce “Driver” Influence	Date Goal Identified:Click or tap to enter a date.	Goal(s):Click or tap here to enter text. Click or tap here to enter text.
Attend all formal scheduled Treatment Sessions	Individual:Click or tap here to enter text. IOP: Mondays & Wednesday 9 AM – 12 PM	IOP Completed: Click or tap to enter a date.
Relapse Prevention Plan & Continuum of Care	Date Started: Click or tap to enter a date.	Date Completed:Click or tap to enter a date. Click or tap here to enter text.
Moral Reconciliation Therapy (MRT)- Criminal Thinking Group	Date Started:Click or tap to enter a date. Click or tap here to enter text.	Date Completed:Click or tap to enter a date. Click or tap here to enter text.

Attend two weekly Support Connection per week	AA: NA: 115: Other:	Click or tap here to enter text.
Housing Needs Addressed		Address:Click or tap here to enter text. Click or tap here to enter text.
Medical Needs Consistently Addressed	Medical Insurance Verified: Click or tap to enter a date.	Ongoing Medical Needs Addressed: Click or tap here to enter text.
Financial Needs Addressed		Click or tap here to enter text.
Employment/Vocational/Educational Maintained	Date Obtained in Phase 3: Click or tap to enter a date.	Click or tap here to enter text.
Maintain Participation in Pro-Social Activities		Identified Activities:Click or tap here to enter text. Click or tap here to enter text.
Sanctions	Date:Click or tap to enter a date. Date:Click or tap to enter a date. Date:Click or tap to enter a date. Date:Click or tap to enter a date. Date:Click or tap to enter a date.	Sanction & Behavior(s)
		Click or tap here to enter text.