

Notice of Public Meeting
Wednesday, February 4, 2025
12:00 PM

Comprehensive
Community Services,
Coordinated Services
Teams, and Children's
Community Options
Program

*Door County Government Center
County Board Room, 1st floor
421 Nebraska Street, Sturgeon Bay, WI*

Oversight for Child Support, Corporation Counsel, County Administrator, County Clerk, District Attorney, Human Resources, Technology Services, Transportation, and Veteran's Service

1. Call Meeting to Order
2. Establish a Quorum ~ Roll Call
3. Adopt Agenda / Properly Noticed
4. Approve Minutes of 10/01/2025 Meeting
5. Correspondence
6. Old Business
 - ◆ Recruitment of committee members – additional parent/consumer members welcomed
7. New Business (Review / Action)
 - ◆ Guest provider Ryan Shaw, Generations Community Services
 - ◆ Enrollment status reports – CCOP, CCS, and CST
 - ◆ 2026 CST Work Plan, Smart Goals
8. Sustainability Matters to be Considered
9. Legislative Matters to be Considered
10. Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee
11. Next Meeting Date(s) –
12. Set per diem code
13. Adjourn

This meeting will be conducted by teleconference or video conference. Members of the public may join the meeting remotely or in-person.

When: Feb 4, 2026 12:00 PM
Central Time (US and Canada)
Topic: CCS/CST/CCOP Committee Meeting

Join from PC, Mac, iPad, or
Android:

<https://us02web.zoom.us/j/88504032156?pwd=dUZEY7KJH9A2n5mMwVaDIKuSYG701.1>

Webinar ID: 885 0403 2156
Passcode: 549898

Deviation from Order Shown May Occur

**JOINT MEETING OF THE COMPREHENSIVE COMMUNITY
SERVICES/COORDINATED SERVICES TEAM/
CHILDRENS COMMUNITY OPTIONS PROGRAMS
SUPPORT AND RECOVERY COLLABORATION COMMITTEE**

These minutes have not been reviewed by the oversight board and are subject to approval or revision at the next regular meeting.

Wednesday, October 1, 2025

1. Call Meeting To Order – Chairman Mark Moeller called the meeting to order at 12:05 p.m. in the County Board Room.
2. Establish a Quorum – Roll Call/Introductions – Members Present:

Attending in Person: Mark Moeller – Chairman; Seth Wiederanders – Certified Peer Specialist/JAK’s Place; Sarah Purzycki – Community Services Coordinator; Sandy Hillmer – Community/Consumer/Elder; Jodi Brown – Parent Representative; Deb Kehrberg – Health & Human Services Children Services Program Manager; Holly Neri – Public Health Nurse

Attending via Zoom: Karlie Martens – School Representative; Ann Ullman – Parent Representative

Excused: Nissa Norton – Parent/County Board Supervisor

Unexcused: Laura Knaapen – Parent Representative; Kari Baumann – Parent Representative; Sam Kramer – Health & Human Services Children & Families Manager; Dorian Tosta – Consumer Representative

Guest(s): Kevin Brennan, Deputy Director
3. Motion made by Seth Wiederanders, seconded by Sandy Hillmer to approve the agenda. Motion passed unanimously.
4. Motion made by Seth Wiederanders, seconded by Holly Neri to approve the August 13, 2025 meeting minutes. Motion passed unanimously.
5. Correspondence: None
6. OLD BUSINESS
 - Still in the process of trying to recruit parent representatives. A previous consumer member reached out and is interested in participating again.
7. NEW BUSINESS
 - CST Mid-year Performance Report

Working on 2025 CST goals and starting to work on 2026 goals. Team is working on doing more voluntary work in the community as a team building goal. They do attend a lunch together every month.

- Enrollment Status Reports – CCOP, CCS and CST
CCS has 63 enrollments, 23 are adults, 40 are youth and 3 in CST only. Currently have 3 referrals. This summer we had 2 consumer move, 1 consumer incarcerated and 1 consumer who discharged due to meeting their goals. CLTS – 92 enrollments with 2 referrals, one of which came to us through Katie Beckett.
Currently no waiting list for either program.
- Introduction: Kevin Brennan, Deputy Director (Out of Order)
Introduction of Board Members. Kevin gave a brief overview of his background for the members. We are happy he is on-board.

8. Sustainability Matters to be Considered – None

9. Legislative Matters to be Considered – None

10. Matters to be Placed on a Future Agenda or Referred to a Committee, Official, or Employee.

11. Set Next Meeting Date

Wednesday, February 4, 2026 at 12:00 in the County Board Room at the Door County Government Center and/or via Zoom. Schedule for the rest of the meetings for the year: April 1, 2026; August 5, 2026 and October 7, 2026 all to take place at 12:00.

12. Set per Diem Code – 101

13. Adjourn

Motion made by Seth Wiederanders to adjourn, seconded by Sandy Hillmer. Motion carried.
Adjourned at 12:15 p.m.

Respectfully submitted,

Kathy Zak
Recording Secretary

Door County Department of Health & Human Services: 2025 SMART GOALS

Program Division: CCS/CST				
Goal #1: Over the next 12 months, the CCS Team will expand CCS/CST services to Hispanic/Latino populations as evidenced by increasing access to services. (Continuation from 2024.)				
Activities to Achieve Goal:	Measurement	Target Date	Responsible Party	Progress/Outcome
Train staff on identifying needs for language assistance services, how to access interpreter services, and facilitating communication using phone and in-person interpreter services.	An outreach plan for connecting with Hispanic/Latino families will be implemented by December 31, 2025.	Ongoing.	BH Program Manager will coordinate the training; potentially another DCDHHS staff person will train	
Explore opportunities to do outreach to these communities to inform individuals of the availability of CST/CCS services and language assistance services.	An outreach plan for connecting with Hispanic/Latino families will be implemented by December 31, 2025.	12/31/2025	BH Program Manager; potentially a broader work group will support	
Goal #2: In 2025, we will increase professional quality of life within our CCS/CST Team as evidenced by their average score on the ProQOL. (Continuation from 2024)				
Activities to Achieve Goal:	Measurement	Target Date	Responsible Party	Progress/Outcome
Staff will complete Professional Quality of Life Scale (ProQOL) twice per year.	CCS/CST staff will improve or maintain their professional quality of life as evidenced by self-report and results of the ProQOL in January, and July.	January 30, 2025 July 31, 2025	CCS/CST Team	
To support staff well-being, CCS/CST team will work together to develop a plan by the end of January 2025 that includes monthly activities planned and facilitated by staff.	CCS/CST staff will improve or maintain their professional quality of life as evidenced by self-report and results of the ProQOL in January, and July.	Monthly	CCS/CST Team	
Staff will attend at least two trainings together in order to share learning and apply trainings to program practices, supervision, and program development.	CCS/CST staff will improve or maintain their professional quality of life as evidenced by self-report and results of the ProQOL in January, and July.	Twice per year	CCS/CST Team	

Topic area of interest is Autism Spectrum Disorder and ADHD.				
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Goal #3: In 2025, the CCS/CST Team will improve our quality of services as evidenced by the next CCS/CST program audits resulting in zero deficiencies. (Continuation from 2024.)

Activities to Achieve Goal:	Measurement	Target Date	Responsible Party	Progress/Outcome
Review quality assurance data collected in 2024 to determine areas for improvement and create a plan for next steps.	2025 CCS/CST program audits will result in zero deficiencies.	3/31/2025	CCS/CST Team	
Continue the system of peer review of service plans and assessments that will be completed every 6 months using the quality assurance checklist to evaluate quality of documentation.	2025 CCS/CST program audits will result in zero deficiencies.	Every 6 months.	CCS/CST Team	
Develop and implement a plan for improving the quality assurance process.	2025 CCS/CST program audits will result in zero deficiencies.	12/31/2024	CCS/CST Team	

Goal #4: Over the next 12 month, the CCS/CST Team will increase Advisory members' knowledge about children's mental health and community resources.

Activities to Achieve Goal:	Measurement	Target Date	Responsible Party	Progress/Outcome
CCS/CST Advisory Committee members will identify educational and resource sharing opportunities for quarterly meetings.	For each educational presentation, 85% of Committee members will indicate that they learned at least 1 new thing about children's mental health and/or learned about 1 new community resource.	Quarterly	CCS/CST Team	
The meeting coordinator will ask Coordinating Committee members for agenda items 2 weeks prior to the meetings.	For each educational presentation, 85% of Committee members will indicate that they learned at	Quarterly	CCS/CST Team	

	least 1 new thing about children’s mental health and/or learned about 1 new community resource.			
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Goal #5: In 2025, the CCS/CST Team will reduce the number of youth inpatient hospitalizations though increasing community-based crisis support for CST youth and families.

Activities to Achieve Goal:	Measurement	Target Date	Responsible Party	Progress/Outcome
<p>CCS/CST staff will learn about community resources to support youth and families during crises, including how and when to use respite services.</p> <p>Alternatives to hospitalization will be discussed during the development and review of crisis and/or support plans including the use of the crisis line and mobile crisis. Service Coordinators will ensure the plans are distributed to team members and community partners.</p> <p>Work with youth and families to create safety plans for anticipated challenges. These could include natural supports, problem solving steps, coping skills, etc.</p>	Of the children enrolled in CST, there will be a 10% reduction in the number of hospital placements compared to 2024.	Ongoing	CCS/CST Team	

Goal #6: In 2025, the Lakeshore Recovery Consortium will increase our cultural and linguistic competence and encourage youth engagement, voice and choice as evidenced by improved scored on annual surveys.

Activities to Achieve Goal:	Measurement	Target Date	Responsible Party	Progress/Outcome
Evaluate the program brochure to ensure it is responsive to the populations served and uses easy-to-understand language. The goal is to give consumers a greater understanding of the services available, giving them the power to make informed decisions about their health and well-being.	Progress will be evidenced by reaching a ten percent increase of respondents endorsing “agree” or “strongly agree” on the MHSIP Adult Satisfaction Survey item “staff was sensitive to my cultural	8/01/2015	CCS/CST Team	

<p>The Lakeshore Recovery Consortium will work to foster consumers' right to respect and nondiscrimination by completing the training, Improving Cultural Competency for Behavioral Health Professionals, offered by the U.S. Department of Health and Human Services Office of Minority Health.</p> <p>Service Facilitators will regularly monitor the youth's level of self-advocacy related to having a voice and choice in their outcomes and services. If noted that their level of self-advocacy is low, service facilitators will work with the youth on offering them assistance and support on ways that they can be empowered to identify and express what they are wanting and needing to the team.</p>	<p>background" which received 90% favorable responses in 2024 (goal 100%).</p> <p>We will also aim to reach a ten percent increase of respondents endorsing "agree" or strongly agree: on the MSHIP Youth Satisfaction Survey item "I helped to choose my services" which received 79% favorable responses in 2024 (goal 89%).</p>			
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Door County Department of Health & Human Services: 2026 SMART GOALS

Program Division: CCS/CST				
Goal #1: Culturally and linguistically appropriate services: The initiative will provide culturally and linguistically appropriate services (CLAS) as measured by the CLAS Standards Assessment Planning Tool .				
Activities to Achieve Goal:	Measurement	Target Date	Responsible Party	Progress/Outcome
Train staff on accessing available interpreter services in the office (Language Line, electronic translating device “Pocketalk”, tools, resource guides).	Documentation of on annual training log.	3/31/2026	CCS/CST Team; staff from Racial Equity and Diversity (READ)Team	
Identify opportunities to do outreach in the community beyond the Annual Hispanic Heritage event with regard to accessibility of CST/CCS services and language assistance services.	TCM (client records data base) database.	11/30/2026	CCS/CST Team, READ Team	
Attend at least two trainings to share learning and apply knowledge to program practices, supervision, and program development.	Documentation of credentials/evidence-based training on annual training log.	12/31/2026	CCS/CST Team	
Goal #2: Coordinating committee membership, purpose and function: The coordinating committee will identify and improve specific coordinating committee membership, purpose, and/or functions outlined in Wis. Stat. § 46.56 .				
Activities to Achieve Goal:	Measurement	Target Date	Responsible Party	Progress/Outcome
Implement strategies outlined in A Guide for Meaningful Parent Involvement on Coordinating Committees to support recruitment and meaningful involvement of parents on the coordinating committee.	Coordinating Committee minutes/roster and attendance.	6/30/2026	CCS/CST Team, Coordinating Committee	
The coordinating committee membership will include 100% of the system of care agencies outlined in Wis. Stat. § 46.56 including a minimum of two parents or 25% of the	Coordinating Committee minutes/roster, attendance, and Interagency Agreement completion.	11/30/2026	CCS/CST Team, Coordinating Committee	

coordinating committee (whichever is greater).				
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Goal #3: Youth and Adult satisfaction: 90% of youth will report satisfaction with services and outcomes reporting "I get along better with family members" on the [MHSIP Youth Satisfaction Survey](#) or other tool used to gather feedback and measure satisfaction. (2025 results yielded a 82% agreement rate.)

80% of adults will report satisfaction and outcomes reporting "I feel I belong in my community" on the MSHIP Adult Satisfaction Survey (2025 results yielded a 62% agreement rate).

Activities to Achieve Goal:	Measurement	Target Date	Responsible Party	Progress/Outcome
CCS/CST service facilitator will talk to clients about their level of satisfaction prior to each team meeting to identify areas the team can improve and use the team meeting to create a plan to enhance satisfaction. Please see QA plan for additional details (attached).	MHSIP Youth Satisfaction Survey MHSIP Adult Satisfaction Survey	Ongoing during team meetings	CCS/CST Team	
Coordinate/refer to at least two youth-based skill-building and two youth/parent/guardian relationship-building events.	Individual and aggregate team data from Care Coordinator and Supervisor Competencies, P-03084 .	12/31/2026	CCS/CST Team	